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| **GERAN PENYELIDIKAN FAKULTI (GPF)**  **C:\Users\UPDiT-Aiza Zilla\Desktop\logo\UMR 2008.png**  **FINAL REPORT SUMMARY** | |
| **A** | |  |  | | --- | --- | | **PROGRAMME TITLE** |  | | **PROGRAMME LEADER** |  | | **DEPARTMENT/ FACULTY** |  | | **PROJECT DURATION** | **(Start Date) :**  **(End Date) :** | | **PROGRAMME NO.** |  | | **TOTAL AWARD VALUE** |  | |  | | |  | | | **Sub-Program 1** | | | **Sub-Program No** |  | | **Sub-Program Leader** |  | | **Department/Faculty** |  | | **Title** |  |  |  |  | | --- | --- | |  | | | **Sub-Program 2** | | | **Sub-Program No** |  | | **Sub-Program Leader** |  | | **Department/Faculty** |  | | **Title** |  | |  | | | **Sub-Program 3** | | | **Sub-Program No.** |  | | **Sub-Program Leader** |  | | **Department/Faculty** |  | | **Title** |  | |  | | | **Sub-Program 4** | | | **Sub-Program No.** |  | | **Sub-Program Leader** |  | | **Department/Faculty** |  | | **Title** |  | |
|  | **STAKEHOLDERS INVOLVED**  (e.g., Investors, Government agencies, Creditors, Media, Collaborators etc.)   |  |  |  | | --- | --- | --- | | **NAME** | **INSTITUTION** | **ROLE** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| **B** | **SUMMARY OF PROJECT**   1. **FINDINGS**   *Please provide a summary of the findings (relating to the milestones and project schedule) and results for the period indicated above.*   1. **PROBLEMS ENCOUNTERED / DEVIATIONS FROM ORIGINAL PROPOSAL/ANY ANTICIPATED DELAYS.**   *Please state any problems encountered and how they have affected the research progress, e.g., Delay in project commencement, manpower recruitment, deviation from the original objectives; and how these problems were/could be overcome. Highlight deviations, if any, in the aims and/or methodology from the original proposal and justify for the deviation(s).*   |  |  |  | | --- | --- | --- | | **NO** | **PROBLEMS/ DEVIATIONS FROM ORIGINAL PROPOSAL** | **REMARKS** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  |  1. **ACHIEVEMENT OF MILESTONES**  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **NO.** | **MILESTONE DESCRIPTION** | **ORIGINAL TARGET COMPLETION**  **DATE** | **CURRENT PERCENTAGE** | **DEVIATION/ DELAY**  (Please explain reasons of deviation and give updated milestone) | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  1. **EXPENDITURE**  |  |  | | --- | --- | | **BUDGET APPROVED (RM)** |  | | **AMOUNT SPENT (RM)** |  | | **BALANCE (RM)** |  | | **PERCENTAGE OF AMOUNT SPENT (%)** |  |     **SUMMARY OF ANY FINANCIAL DELAY (IF APPLICABLE)**   1. **PLEASE ATTACH UPDATED GANTT CHART (IF APPLICABLE)** |
| **C** | **RESEARCH ACHIEVEMENTS**   * + - 1. **ACADEMIC OUTPUTS**  |  |  |  | | --- | --- | --- | | **INDICATORS**  (Provide details for each item as per Appendix 1) | **EXPECTED OUTPUT (PROMISED)** | **ACTUAL ACHIEVEMENT** | | **(i) Journal (Articles)** |  |  | | **(ii) Books/ Chapter(s) in Book** |  |  | | **(iii) Proceedings** |  |  | | **(iv) Intellectual Property**  *(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)*. |  |  | | **(v) Policy Papers** |  |  | | **(vi) Research Paper Presentations/Seminar** |  |  | | **(vii) Awards** |  |  | | **(viii) Others (please specify)** |  |  |  * + - 1. **NON-ACADEMIC OUTPUTS**  |  |  |  | | --- | --- | --- | | **INDICATORS**  (Provide details for each item as per Appendix 2) | **EXPECTED OUTPUT (PROMISED)** | **ACTUAL ACHIEVEMENT** | | **(i) Commercialization** |  |  | | **(ii) Media Articles** |  |  | | **(iii) Website** |  |  | | **(iv) Intellectual Property**  *(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications).* |  |  | | **(v) Software / Application** |  |  | | **(vi) Outside Academia**  (Industry/Community/NGO, Agencies, ect) |  |  | | **(vii) Societal Engagement** |  |  | | **(viii) Others (please specify)** |  |  | |
| **D** | **IMPACT** (*Please complete all the information in D)*  **IMPACT ACTIVITIES**  **What is the difference between output, outcome and impact?**  Activities lead to services or products delivered (**outputs**). The outputs start to bring about change (**outcomes**) and eventually this will (hopefully) contribute to the **impact**.  *For example, for the Safe Water Project, the number of community awareness meetings will be the* ***outputs*** *of the project. The percentage of households that are using chlorinated drinking water and the percentage of children suffering from diarrhea will be the* ***outcome.*** *The* ***impact*** *of this project is poverty reduction (meaning fewer cases of people suffering from diarrhea. Therefore, this will reduce the number of lost man-hours). Besides that, the number of children suffering from diarrhea may reduce and therefore this will reduce the child deaths.*   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **ACTIVITIES** | **DATE** | **NAME OF WORKSHOPS/**  **ACTIVITIES** | **SUPPORTING DOCUMENTS**  (Tick /)  *(Please attach supporting documents)* | **REMARKS** | | **WORKSHOPS/**  **TRAINING SESSIONS** | 1. |  |  |  | | 2. |  |  |  | | 3. |  |  |  | | **STAKEHOLDER ENGAGEMENTS** | 1. |  |  |  | | 2. |  |  |  | | 3. |  |  |  | | **OTHERS** | 1. |  |  |  | | 2. |  |  |  | | 3. |  |  |  |   *(If the space provided is not enough, please include an attachment.)*  **OUTCOMES**  **Describe the outcomes achieved and attach supporting documents.**  **RESEARCH IMPACT (TARGETED/ACHIEVED)**  **Briefly describe the research impact from this program and where are you now.**  **Please tick (tick):**   |  |  |  |  | | --- | --- | --- | --- | |  | **Political** |  | **Legal** | |  | **Health** |  | **Cultural** | |  | **Technological** |  | **Societal** | |  | **Economic** |  | **Environmental** | |  | **Others:** | | |   **Summary of the research impact proposed based on the categories above and achievements thus far.**  *(Provide supporting documents)* |
| **E** | **HUMAN CAPITAL DEVELOPMENT**   |  |  |  | | --- | --- | --- | | **Human Capital** | **Name & Title of Research** | | | **On-going** | **Graduated** | | **PhD Students**  *(Please indicate local* ***OR*** *international students and provide their matric no.)* | 1.  2. | 1.  2. | | **Master’s Students**  *(Please indicate local* ***OR*** *international students and provide their matric no.)* | 1.  2. | 1.  2. | | **Research Assistant**  *(Please indicate local* ***OR*** *international RA and salary no.)* | 1.  2. | | | **Total** |  | | |
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| **F** | **EXTERNAL FUNDING**   |  |  | | --- | --- | | **( )** | Submitted for external funding (Please attach proof of submission): | |  | Please state the name of grant (i.e., TRGS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | **( )** | In preparation (Please attach plan of submission i.e., proposal, targeted funder) | |
| **G** | **FUTURE DIRECTION**  **Date: Program Leader’s Signature & Stamp:** |
| **H** | **ENDORSEMENT BY DEPUTY DEAN (RESEARCH) OF FACULTY**  **Comment**: .............................................................................................................................................................................  ..............................................................................................................................................................................  ..............................................................................................................................................................................  **Name: Signature & Stamp:**    **Date:** |
| **I** | **VERIFICATION BY HEAD OF BPGP**  **Comment**: .............................................................................................................................................................................  ..............................................................................................................................................................................  ..............................................................................................................................................................................  **Name: Signature & Stamp:**    **Date:** |

**APPENDIX**

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| **APPENDIX 1: ACADEMIC OUTPUT *(Please attach evidence: full paper & list of publications)*** | |
| **Publications (Articles)**  *(e.g : Boughton. J. M., 2002. The Bretton Woods proposal: an indepth look. Political Science Quarterly, 42(6), pp 564-578. (ISSN 0032-3195)* | **ISI Index Journal**  **1.**  **2.** |
| **Scopus/Peer Reviewed /Non-ISI Index Journal**  **1.**  **2.** |
| **Books/ Chapter(s) in Book**  *(Title, Edition, Publisher)* | **International**  **1.**  **2.** |
| **National**  **1.**  **2.** |
| **Proceeding(s)**  *(Title and Details of paper presentation)* | **International**  **1.**  **2.** |
| **National**  **1.**  **2.** |
| **Intellectual Property**  *(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)* |  |
| **Policy Papers** |  |
| **Research Paper Presentations /Seminar** |  |
| **Awards** |  |
| **Others (please specify)** |  |

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| **APPENDIX 2: NON-ACADEMIC OUTPUT *(Please attach evidence)*** | |
| **Commercialization** |  |
| **Media Articles** |  |
| **Website** |  |
| **Intellectual Property**  *(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)* |  |
| **Software/Application** |  |
| **Outside Academia**  *(Industry/Community/NGO, Agencies, ect)* |  |
| **Societal Engagement** |  |
| **Others (please specify)** |  |