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| **GERAN PENYELIDIKAN FAKULTI (GPF)** **C:\Users\UPDiT-Aiza Zilla\Desktop\logo\UMR 2008.png**  **FINAL REPORT SUMMARY** |
| **A** |

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| **PROGRAMME TITLE** |  |
| **PROGRAMME LEADER** |  |
| **DEPARTMENT/ FACULTY** |  |
| **PROJECT DURATION**  | **(Start Date) :****(End Date) :** |
| **PROGRAMME NO.** |  |
| **TOTAL AWARD VALUE** |  |
|  |
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| **Sub-Program 1** |
| **Sub-Program No** |  |
| **Sub-Program Leader** |  |
| **Department/Faculty** |  |
| **Title** |  |

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| **Sub-Program 2** |
| **Sub-Program No** |  |
| **Sub-Program Leader** |  |
| **Department/Faculty** |  |
| **Title** |  |
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| **Sub-Program 3** |
| **Sub-Program No.** |  |
| **Sub-Program Leader** |  |
| **Department/Faculty** |  |
| **Title** |  |
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| **Sub-Program 4** |
| **Sub-Program No.** |  |
| **Sub-Program Leader** |  |
| **Department/Faculty** |  |
| **Title** |  |

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|  | **STAKEHOLDERS INVOLVED**(e.g., Investors, Government agencies, Creditors, Media, Collaborators etc.)

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| **NAME** | **INSTITUTION** | **ROLE** |
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| **B** | **SUMMARY OF PROJECT**1. **FINDINGS**

*Please provide a summary of the findings (relating to the milestones and project schedule) and results for the period indicated above.* 1. **PROBLEMS ENCOUNTERED / DEVIATIONS FROM ORIGINAL PROPOSAL/ANY ANTICIPATED DELAYS.**

*Please state any problems encountered and how they have affected the research progress, e.g., Delay in project commencement, manpower recruitment, deviation from the original objectives; and how these problems were/could be overcome. Highlight deviations, if any, in the aims and/or methodology from the original proposal and justify for the deviation(s).*

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| **NO** | **PROBLEMS/ DEVIATIONS FROM ORIGINAL PROPOSAL** | **REMARKS** |
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1. **ACHIEVEMENT OF MILESTONES**

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| --- | --- | --- | --- | --- |
| **NO.** | **MILESTONE DESCRIPTION** | **ORIGINAL TARGET COMPLETION****DATE** | **CURRENT PERCENTAGE**  | **DEVIATION/ DELAY**(Please explain reasons of deviation and give updated milestone) |
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1. **EXPENDITURE**

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| --- | --- |
| **BUDGET APPROVED (RM)** |  |
| **AMOUNT SPENT (RM)** |  |
| **BALANCE (RM)** |  |
| **PERCENTAGE OF AMOUNT SPENT (%)** |  |

 **SUMMARY OF ANY FINANCIAL DELAY (IF APPLICABLE)**1. **PLEASE ATTACH UPDATED GANTT CHART (IF APPLICABLE)**
 |
| **C** | **RESEARCH ACHIEVEMENTS*** + - 1. **ACADEMIC OUTPUTS**

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| **INDICATORS**(Provide details for each item as per Appendix 1) | **EXPECTED OUTPUT (PROMISED)** | **ACTUAL ACHIEVEMENT** |
| **(i) Journal (Articles)** |  |  |
| **(ii) Books/ Chapter(s) in Book** |  |  |
| **(iii) Proceedings** |  |  |
| **(iv) Intellectual Property***(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)*. |  |  |
| **(v) Policy Papers** |  |  |
| **(vi) Research Paper Presentations/Seminar** |  |  |
| **(vii) Awards**  |  |  |
| **(viii) Others (please specify)**  |  |  |

* + - 1. **NON-ACADEMIC OUTPUTS**

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| --- | --- | --- |
| **INDICATORS**(Provide details for each item as per Appendix 2) | **EXPECTED OUTPUT (PROMISED)**  | **ACTUAL ACHIEVEMENT** |
| **(i) Commercialization** |  |  |
| **(ii) Media Articles** |  |  |
| **(iii) Website** |  |  |
| **(iv) Intellectual Property***(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications).* |  |  |
| **(v) Software / Application** |  |  |
| **(vi) Outside Academia**(Industry/Community/NGO, Agencies, ect)  |  |  |
| **(vii) Societal Engagement** |  |  |
| **(viii) Others (please specify)** |  |  |

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| **D** | **IMPACT** (*Please complete all the information in D)***IMPACT ACTIVITIES****What is the difference between output, outcome and impact?**Activities lead to services or products delivered (**outputs**). The outputs start to bring about change (**outcomes**) and eventually this will (hopefully) contribute to the **impact**. *For example, for the Safe Water Project, the number of community awareness meetings will be the* ***outputs*** *of the project. The percentage of households that are using chlorinated drinking water and the percentage of children suffering from diarrhea will be the* ***outcome.*** *The* ***impact*** *of this project is poverty reduction (meaning fewer cases of people suffering from diarrhea. Therefore, this will reduce the number of lost man-hours). Besides that, the number of children suffering from diarrhea may reduce and therefore this will reduce the child deaths.*

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| **ACTIVITIES** | **DATE** | **NAME OF WORKSHOPS/****ACTIVITIES** | **SUPPORTING DOCUMENTS**(Tick /)*(Please attach supporting documents)* | **REMARKS** |
| **WORKSHOPS/****TRAINING SESSIONS** | 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| **STAKEHOLDER ENGAGEMENTS** | 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| **OTHERS** | 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

*(If the space provided is not enough, please include an attachment.)***OUTCOMES** **Describe the outcomes achieved and attach supporting documents.****RESEARCH IMPACT (TARGETED/ACHIEVED)****Briefly describe the research impact from this program and where are you now.****Please tick (tick):**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Political**  |  | **Legal** |
|  | **Health**  |  | **Cultural** |
|  | **Technological**  |  | **Societal** |
|  | **Economic** |  | **Environmental** |
|  | **Others:**  |

**Summary of the research impact proposed based on the categories above and achievements thus far.***(Provide supporting documents)* |
| **E** | **HUMAN CAPITAL DEVELOPMENT**

|  |  |
| --- | --- |
| **Human Capital** | **Name & Title of Research** |
| **On-going**  | **Graduated** |
| **PhD Students** *(Please indicate local* ***OR*** *international students and provide their matric no.)* | 1.2. | 1.2. |
| **Master’s Students***(Please indicate local* ***OR*** *international students and provide their matric no.)* | 1.2. | 1.2. |
| **Research Assistant***(Please indicate local* ***OR*** *international RA and salary no.)* | 1.2. |
| **Total** |  |

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| **F** | **EXTERNAL FUNDING**

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| **( )** | Submitted for external funding (Please attach proof of submission):  |
|  | Please state the name of grant (i.e., TRGS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **( )** | In preparation (Please attach plan of submission i.e., proposal, targeted funder) |

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| **G** | **FUTURE DIRECTION****Date: Program Leader’s Signature & Stamp:** |
| **H** | **ENDORSEMENT BY DEPUTY DEAN (RESEARCH) OF FACULTY****Comment**: .........................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................**Name: Signature & Stamp:** **Date:**  |
| **I** | **VERIFICATION BY HEAD OF BPGP****Comment**: .........................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................**Name: Signature & Stamp:** **Date:**  |

**APPENDIX**

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| **APPENDIX 1: ACADEMIC OUTPUT *(Please attach evidence: full paper & list of publications)*** |
| **Publications (Articles)***(e.g : Boughton. J. M., 2002. The Bretton Woods proposal: an indepth look. Political Science Quarterly, 42(6), pp 564-578. (ISSN 0032-3195)* | **ISI Index Journal****1.****2.** |
| **Scopus/Peer Reviewed /Non-ISI Index Journal****1.****2.** |
| **Books/ Chapter(s) in Book***(Title, Edition, Publisher)* | **International****1.****2.** |
| **National****1.****2.** |
| **Proceeding(s)***(Title and Details of paper presentation)* | **International****1.****2.** |
| **National****1.****2.** |
| **Intellectual Property***(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)* |  |
| **Policy Papers** |  |
| **Research Paper Presentations /Seminar** |  |
| **Awards** |  |
| **Others (please specify)** |  |

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| **APPENDIX 2: NON-ACADEMIC OUTPUT *(Please attach evidence)*** |
| **Commercialization** |  |
| **Media Articles** |  |
| **Website** |  |
| **Intellectual Property***(Copyright and Industrial Property; Trademarks, Patents, Industrial Design, Confidential Information and Geographical Indications)* |  |
| **Software/Application** |  |
| **Outside Academia***(Industry/Community/NGO, Agencies, ect)* |  |
| **Societal Engagement** |  |
| **Others (please specify)** |  |