**COMMUNITY FUNDING GRANT FOR ONE HEALTH PROJECT GUIDELINES**

1. **SEED FUNDING GRANT**

MyOHUN seed funding grants aims to support pilot research projects to obtain primary data or baseline information which can be pursued at a larger scale. This funding will provide support to those who attended the MyOHUN research funding workshop if necessary, and **one academician is entitled to only one fund**. The proposal must be submitted to the NCO and subject to be reviewed and approved by the grant committee of MyOHUN.

Projects will need to include at least **three** members from **multiple** MyOHUN member universities and from **three** different OH related areas. The project duration is 12-18 months.

1. **RESEARCH SCOPE**

The scope of research for this grant must be interdisciplinary and emphasizes key areas of One Health which include but not limited to medicine, veterinary, environment, biomedical sciences and social sciences.

1. **APPLICANT QUALIFICATION**

This grant is open to all MyOHUN members.

1. **GRANT TERMS & CONDITIONS**
2. Funds provided by the MyOHUN under this service contract should be used by the recipient exclusively for the project’s/activity’s intended purposes.
3. Funds will be given on a **lump-sum** basis channelled to the applicant’s university bursar.
4. Grant recipient is responsible to establish the channel by which money from MyOHUN can be transferred to the recipient’s university or institute’s bursar.
5. Original receipts for expenditures made using this grant **MUST BE** submitted to NCO-MyOHUN. Grantee are advised to keep the copy of the receipt for record.
6. Progress report is required to be submitted every **six months** from the date when the project started. The report shall contain a narrative of the project/activity along with a detailed financial report (including receipts, invoices, boarding passes, and other relevant documents). Please use the form downloadable at the MyOHUN website for reporting.
7. A final report must be submitted **within 15 working days** after the project/activity has ended. The report shall contain a detailed narrative of the project/activity along with a financial report (including receipts, invoices, boarding passes, and other relevant documents). Please use the report form downloadable at the MyOHUN website.
8. Any unused funds **SHALL BE RETURNED** to the Universiti Putra Malaysia under the MyOHUN trust fund account prior to closing this grant contract.
9. In the event of non- or partial compliance pursuant to this contract, the Grantee will refund any payment already made in respect of activities that have not been performed to a standard acceptable to MyOHUN.
10. **SCOPE OF FUNDING**

Below is the list scope of funding for this grant:

* Office supplies (e.g. stationeries, files, toners, thumbdrives etc)
* Accommodation (for hotels up to a maximum of RM400 per room per night)
* Mileage claim
* Parking fee
* Tolls
* Air fares – local travel and economy class only
* Airport transfer / Taxi
* Catering service/meals
* Others (Subject to MyOHUN approval)

1. **APPLICATION PROCEDURE**
2. The applicant needs to complete the MyOHUN Seed Funding Grants Form.
3. The applicant can submit **ONE** application only for this grant.
4. Submit the application form to NCO-MyOHUN at nco@myohun.com
5. Applicant will be informed about the status of their application within one (1) month from the application date.
6. **PUBLICATION, INTELLECTUAL PROPERTY AND COMMERCIALISATION OUTCOMES**

All researchers are required to publish the research results either in a local or international platform via seminars and conferences. Please acknowledge MyOHUN and USAID in your publication.