



## TERMS OF REFERENCE UMSC CA.R.E FUND (PAGE CHARGE)

### Background

UMSC CA.R.E Fund (Page Charge) aims to encourage research publication by faculty staff for the betterment of health and wellbeing.

### Eligibility

The Committee of UMSC CA.R.E Fund (Page Charge) will receive and process the applications and shall evaluate the submitted applications. An application will be deemed eligible based on the following:

#### Eligible Applicant

- (1) Any application must be through UM staff.
- (2) An applicant is eligible to apply for the following page charge reimbursement:
  - (i) RM3,000 for tier 1
  - (ii) RM2,000 for tier 2
- (3) If an applicant is receiving funding from other sources (e.g., IPPP), the reimbursement amount should not exceed the stipulated balance of the page charge.
  - (i) Max of RM3,000 for tier 1
  - (ii) Max of RM2,000 for tier 2

### Guidelines for Application Submission

UMSC CA.R.E Fund (Page Charge) application must be **submitted to the UMSC CA.R.E Fund secretariat.**

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Address : Deputy Dean Office (Development), Faculty of Medicine, University of Malaya

The application includes:

- (1) UMSC CA.R.E Fund (Page Charge) Form
- (2) Approval of UM Page Charge (from IPPP if applicable)

Incomplete documents will be rejected and will not be submitted for review. The applicant is responsible for ensuring the completeness of the application and incomplete applications will not be considered.

### Notification of Decision

Recipient will be notified of the decision via an official letter by the UMSC CA.R.E Fund secretariat.