

POSTGRADUATE HANDBOOK

Master of Public Policy



2023 / 2024 SESSION

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FOREWORD

Greetings,

I am delighted to extend a warm welcome to the new 2023/2024 academic session of our Master of Public Policy (MPP) programme. Our commitment to shaping visionary leaders and fostering intellectual exploration remains unwavering, and I invite you to embark on a transformative journey that merges academic excellence with real-world impact.

Established in 1999, INPUMA has evolved into a renowned hub for public policy, management, and leadership education. In addition to offering the esteemed MPP programme – the only one offered by a public university in Malaysia, we provide policy training, executive courses, consultancy services, and opportunities for research collaboration. We are also aligned with the world's most notable institutions. Our robust network of collaborators spans Malaysian government agencies, including the Public Services Department, National Institute of Public Administration (INTAN), and Ministry of Foreign Affairs, among others. Internationally, our partnerships with organisations such as the Institute of Home Affairs Governance (IPDN), Indonesia, The Asia Foundation, UNICEF, along with governmental bodies from countries like the Philippines, Uzbekistan, Japan, Bangladesh, India, Sudan, Iraq, and many more reinforce our global footprint.

Central to our core mission, the MPP programme equips you with in-depth knowledge of current national, regional, and international policy issues. Through a range of course covering cutting edge topics, interactions with academics and practitioners, and exposure to diverse perspectives, you will develop a keen awareness of the contexts that shape pivotal policy decisions and their far-reaching effects on governments, communities, businesses, and individuals. Our alumni, a global community of over 300 scholars and policy practitioner, bear testament to the transformative power of INPUMA's education, with many assuming leadership roles in international organisations, decision making bodies, and other distinguished institutions.

INPUMA's ethos is rooted in intellectual rigor, academic research, and community engagement. We are dedicated to analysing complex issues, fostering intellectual discourses, and keeping pace with evolving global challenges. With agility and commitment, we navigate the dynamic political landscape, always striving to nurture visionary, transcendent, and critical-thinking leaders who contribute meaningfully to the nation and the world.

As you embark on this academic odyssey, remember that you are not just joining a programme; you are becoming a part of a community of intellectually curious learners who seek to create sustainable impact and drive positive change. I am honored to guide you as you explore the boundaries of knowledge, and I invite you to join us in shaping a better future through the Master of Public Policy programme at INPUMA.

In the pages that follow, you will find a roadmap to academic excellence, experiential learning, and global citizenship. It is with great anticipation that we welcome you to the Master of Public Policy programme at INPUMA, where knowledge converges with action, and where the power to shape a better world lies within your grasp. Your journey begins here.

Warm regards,

Professor Dr Khadijah Md Khalid
Director, International Institute of Public Policy and Management (INPUMA)
Universiti Malaya, Malaysia

INTRODUCTION

The International Institute of Public Policy and Management (INPUMA), Faculty of Business and Economics, University of Malaya, has established itself as one of the leading centres for public policy training and research in the Southeast Asian region. This has been achieved through carefully crafted strategies to maintain the pace of its work and programmes with ever-changing national and international developments in the social, political, and economic spheres, and by consistently benchmarking itself against the best global practices in public policy education. Its multidisciplinary MPP programme continues to attract students from diverse countries and backgrounds, who upon graduation have gone on to make meaningful contributions to their respective societies in various capacities. Over the years, INPUMA has played a central role in stimulating and driving public policy debates in Malaysia through forums, seminars, conferences, and public lectures. These events revolve around topical and important public policy issues such as good governance, economic and technological transformation, education, poverty reduction, diplomacy, and others. They are designed to provide platforms for policy makers, political and community leaders, members of the media, and civil society organisations to engage and exchange and articulate ideas pertaining to current issues affecting the contemporary society. INPUMA's role, therefore, is to act as an intellectual laboratory which tests out the best possible inputs for public policy making in Malaysia and beyond.

In accordance with its multi-disciplinary focus, INPUMA also collaborates partners from the public and private sectors as well as civil society to undertake research with high societal impact. INPUMA's wide range of programmes and research includes the following, among others:

Academic Programme: The Master of Public Policy (MPP) provides a rigorous on-campus training at postgraduate level and is geared to the needs of practising or prospective administrators and policy makers who wish to acquire or enhance the skills necessary for effective and responsible public sector management and policy analysis. The programme equips candidates with knowledge in the field of public policy focusing on the different aspects of the policy process and various local and global policy issues.

International Cooperation Programmes: These are human capital development programmes that are conducted under the auspices of the Malaysian Technical Cooperation Programme (MTCP). They are directed at providing training in areas such as capacity building, multicultural management and conflict resolution to public officials from other developing countries. Participants are also exposed to Malaysia's unique development experience. Over the years, INPUMA has succeeded in cultivating and fostering close ties with participating governments such as the Republic of Sudan, the Republic of the Philippines, and the Islamic Republic of Afghanistan, as well as non-governmental organisations (NGOs), principally the Asia Foundation (TAF), the Commonwealth Secretariat (COMSEC), and the International Law Institute-African Centre for Legal Excellence (ILI-ACLE). In addition, existing ties with international bodies such as the Japanese International Cooperation Agency (JICA) continue to strengthen.

Conferences, Seminars and Public Lectures: These events target critical issues that affect national development. The focus areas include leadership and management, policy-making and governance.

Short-Term Training Courses: Many short-term training courses have been conducted for senior managers or executives and officials from the private sector and government agencies.

Research and Publication: INPUMA's latest cutting-edge research projects cover a wide range of policy issues with a particular focus on electoral politics, foreign policy and international relations, the spatial economics and geography of halal food, the socioeconomic impact of urban reconfiguration, sustainable development and environmental input evaluation.

ACADEMIC CALENDAR

The UM academic year consists of two regular semesters and a special semester. Each of the semester is divided into two blocks by a 1-week mid-semester break with 14 learning weeks followed by two weeks of examinations. Master of Public Policy courses are opened only in regular academic semesters. Enrolment is accepted every semester.

ACADEMIC CALENDAR 2023/2024 ACADEMIC SESSION (MASTER'S AND DOCTORAL LEVEL)				
SEMESTER I				
Lectures	7 weeks*	09.10.2023	-	26.11.2023
Mid-Semester I Break	1 week	27.11.2023	-	03.12.2023
Lectures	7 weeks*	04.12.2023	-	21.01.2024
Revision Week	1 week*	22.01.2024	-	28.01.2024
Semester I Final Examination	2 weeks*	29.01.2024	-	11.02.2024
Semester Break	3 weeks	12.02.2024	-	03.03.2024
	21 weeks			
SEMESTER II				
Lectures	5 weeks*	04.03.2024	-	07.04.2024
Mid-Semester II Break	1 week	08.04.2024	-	14.04.2024
Lectures	9 weeks*	15.04.2024	-	16.06.2024
Revision Week	1 week*	17.06.2024	-	23.06.2024
Semester II Final Examination	2 weeks*	24.06.2024	-	07.07.2024
	18 weeks			
SEMESTER BREAK				
Break	9 weeks*	08.07.2024	-	08.09.2024
SPECIAL SEMESTER				
Lectures	7 weeks*	08.07.2024	-	25.08.2024
Special Semester Final Examination	1 week*	26.08.2024	-	01.09.2024
Break	1 week	02.09.2024		08.09.2024
	9 weeks			

Note:

(*) The Academic Calendar has taken into account public and festive holidays and is subject to change:

Maulidur Rasul	28 September 2023	Eidul Fitri	10 & 11 April 2024
Deepavali	12 November 2023	Labour Day	01 May 2024
Christmas Day	25 December 2023	Wesak Day	22 May 2024
New Year	01 January 2024	His Majesty' the King's Birthday	03 June 2024
Thaipusam	25 January 2024	Eidul Adha	17 June 2024
Federal Territory Day	01 February 2024	Awal Muharam	07 July 2024
Chinese New Year	10 & 11 February 2024	National Day	31 August 2024
Nuzul Al-Quran	28 March 2024	Malaysia Day	16 September 2024

Source: <https://aasd.um.edu.my/academic-calendar>

MASTER OF PUBLIC POLICY

The University's vision aligns with its mission of advancing knowledge and nurturing global leaders. It aims to produce graduates who are knowledgeable, skilled, and impactful globally. The University's educational objectives specify competencies like expertise, critical thinking, problem-solving, effective communication, and professional behavior, fostering holistic development and leadership with social responsibility.

The Master of Public Policy (MPP) programme's objectives align with the University's vision and mission. They focus on critical policy analysis, ethical policymaking, and technological proficiency. These objectives integrate seamlessly into the University's ethos, aiming to graduate individuals who excel in policy analysis while embodying ethical values, critical thinking, and technological skills.

Programme Educational Objectives

- PEO 1** Graduates demonstrate critical and analytical thinking skills in policy analysis and become a source of reference for a specific area of public policy.
- PEO 2** Graduates are able to engage various stakeholder groups with ethical and professional values in line with the need for good governance in the policy-making process.
- PEO 3** Graduates are able to apply technological software in evidence management and digital communication tools in the policy-making process.

Programme Learning Outcomes

Upon the completion of the programme, students are able to:

- PLO 1** Acquire better understanding of key concepts and principles in the field of public policy.
- PLO 2** Enhance problem-solving skills through policy monitoring and evaluation approaches.
- PLO 3** Apply practical and analytical skills in public policy methods to address current issues in society.
- PLO 4** Demonstrate effective communication skills in policy delivery with non-public policy makers.
- PLO 5** Apply the latest software and quantitative skills to policy analysis and evaluation.
- PLO 6** Demonstrate effective leadership responsibilities in line with the needs of the public sector.
- PLO 7** Engage in lifelong learning and professional development of public policy.
- PLO 8** Contribute to the ethical and professional development of public officials, namely those in the civil service as well as the private sector and civil society.

Admission

A Bachelor's degree with a minimum CGPA of 3.0/4.0 or its equivalent from a recognised university in any relevant field as approved by the Senate.

Language Requirements

International applicants are required to obtain a minimum TOEFL score of 550 (PBT) / 213 (CBT) / 80 (IBT) OR IELTS (Academic) Band 5.5 OR PTE (Academic) score of 42.

Application Procedures

Application should be submitted online at https://maya.um.edu.my/sitsvision/wrd/siw_lgn

All supporting documents and proof of payment for processing fees should be scanned and sent online together with the application. The Institute will not accept submission of application other than stated above.

Duration of Study

Minimum: 3 Semesters

Maximum: 8 Semesters

Programme Structure

Core courses : Seven (7) core courses (30 Credits)
Elective Courses : Four (4) elective courses (12/13 Credits)
Total credits : 42/43 Credits



List of Master of Public Policy Courses

Course Code	Course Title	Credit Hours	Assessment Method (%)	
			Continuous Assessment	Final Examination
CORE COURSES				
ZQA7003	FOUNDATIONS OF PUBLIC POLICY	3	60	40
ZQA7014	RESEARCH METHODOLOGY FOR POLICY MAKERS	3	60	40
ZQA7015	POLICY RESEARCH	12	100	-
ZQA7016	HISTORY, POLITICS AND DEVELOPMENT	3	60	40
ZQA7017	ECONOMICS IN POLICY MAKING	3	60	40
ZQA7019	PUBLIC FINANCE IN POLICY MAKING	3	60	40
ZQA7020	LAW, GOVERNANCE AND PUBLIC POLICY	3	60	40
ELECTIVE COURSES*				
ZQA7018	LEADERSHIP AND PUBLIC MANAGEMENT	3	60	40
ZQA7021	PLANNING AND ANALYSIS OF EDUCATION POLICY	3	60	40
ZQA7022	SUSTAINABLE DEVELOPMENT POLICY	3	60	40
ZQA7023	REGIONAL AND GLOBAL AFFAIRS	3	60	40
ZQA7024	HEALTH SYSTEM AND POLICY	3	60	40
ZQA7025	GENDER AND PUBLIC POLICY	3	60	40
ZQA7026	LOCAL/ INTERNATIONAL PUBLIC POLICY PRACTICE	3	60	40
ZQA7027	POLICY LAB	3	60	40
EQA7014	URBAN ECONOMICS	3	50	50
EQB7011	URBAN MANAGEMENT	3	50	50
EQB7013	PLANNING AND COMMUNITY DEVELOPMENT	3	50	50
LQA7011	ISSUES RELATING TO MINORITIES AND INDIGENOUS PEOPLES	4	60	40
SQE7011	SCIENCE, TECHNOLOGY AND INDUSTRIAL POLICY	3	60	40

* Elective courses other than ZQA coded are offered by other departments or faculties.

Study Plan

Year	Component	Semester I			Semester II		
		Course Code	Course Title	Credit	Course Code	Course Title	Credit
1	Core Courses	ZQA7003	Foundations of Public Policy	3	ZQA7017	Economics in Policy Making	3
		ZQA7014	Research Methodology for Policy Makers	3	ZQA7019	Public Finance in Policy Making	3
		ZQA7020	Law, Governance and Public Policy	3	ZQA7015	Policy Research (P1)	P
	Elective Courses**	(One elective course)		3/4	(Two elective courses)		6
Total Credit				12/13			12
Year	Component	Semester I					
		Course Code	Course Title	Credit			
2	Core Courses	ZQA7015/ ZQA7028	Policy Research (P2)	12			
		ZQA7016	History, Politics and Development	3			
		Elective Courses**	(One elective course)		3		
Total Credit				18			
Overall Total Credit				42/43			

* For completion in three (3) minimum semesters

**Subject to availability

DETAILS OF CORE COURSES

Foundations of Public Policy

COURSE CODE **ZQA7003**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS This course is to deepen students' understanding of the way in which public policy is made, with a particular emphasis on the roles advocacy campaigns and ideas (sometimes shaped by policy analysis) play in that process. The class will look at the processes of policy formation at three distinct levels of policymaking and governance: at the national level and other ASEAN countries, in the developing country context. The emphasis will be on social and environmental policy, with some discussions of other issues.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Apply the theoretical perspectives and the reality\public policy practice.
2. Probe policy statement and to frame policysolution by way of analytical thinking.
3. Assess the formulation of policies and the identification of failures / success at the implementation stage.
4. Work with policy makers to formulate public policy and to advise the appropriate adoption and implementation approaches ethically.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Research Methodology for Policymakers

COURSE CODE	ZQA7014
NUMBER OF CREDITS	3
STUDENT LEARNING TIME	120 HOURS
COURSE SYNOPSIS	<p>In this course students will learn the skills of conducting research specifically as a preparation for policy monitoring and evaluation system. Students will learn the skills of conceptualising pragmatic recommendations and ways to solve an issue, question or problem clearly and effectively. Specifically, the course will ensure student understand the existence of link between public policy agenda, the process of policy formulation and the effect of the policy to the public. Students will be exposed to qualitative and quantitative methods and focus will be given to ways to conduct focused synthesis, analysis of secondary information, field experiments, survey approaches and cost-benefit analysis.</p>
COURSE LEARNING OUTCOMES	<p>At the end of the course, students are able to:</p> <ol style="list-style-type: none">1. Apply research methods appropriate to policy research aim and objectives.2. Determine research design applicable in evidence-based policy making.3. Analyse both quantitative and qualitative data using research softwares.
MINIMUM REQUIREMENTS	Not Applicable
ASSESSMENT WEIGHTAGE	Continuous Assessment: 60% Final Examination: 40%

Policy Research

COURSE CODE ZQA7015/ ZQA7028

NUMBER OF CREDITS 12

STUDENT LEARNING TIME 480 HOURS

COURSE SYNOPSIS

Policy analysis provide evidence-based analysis and advice to guide the development and implementation of public policy, and influence the work of government agencies and other stakeholders.

The course requires several distinct sets of skills: an understanding of the policy context, an appreciation for the concerns of diverse stakeholders, technical knowledge of analytical tools, and the ability to develop and communicate practical advice.

This course begins with an overview of the field of public policy evaluation, from a political science perspective. Followed by a survey of standard public policy evaluation techniques covering the common quantitative approaches, including experimental designs, quasi-experimental designs, and cost-benefit and cost-effectiveness analyses. After. understanding the principles students are expose to politics. Here, the class will be given in-depth look atthe role of think tanks and their influence on public policy. Finally, this course assess the potential for misuse of evaluations.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Apply research methods appropriate to policy research aim and objectives.
2. Determine research design applicable in evidence-based policy making.
3. Analyse both quantitative and qualitative data using research softwares.

MINIMUM REQUIREMENTS

Students must pass the ZQA7003 'Foundations of Public Policy' and ZQA7014 'Research Methodology for Policy Makers' courses.

ASSESSMENT WEIGHTAGE

Continuous Assessment: 100%

Final Examination: -

History, Politics and Development

COURSE CODE **ZQA7016**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS

In this course, students will learn the importance of understanding history and politics in public policymaking. Students will be trained to analyse the key historical and political events that are critical in explaining development policy outcomes. Students will be exposed to cases of countries/regions in which different development policies are affected by different political history events. Students will be made aware that policy design and approaches depend on the quality of government institutions and their responses to local and global political historical events.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Demonstrate effective leadership responsibilities in learning key historical and political events.
 2. Analyse political influence in the preparation of the public budget taking into account effective leadership.
 3. Evaluate the issues in development policies influenced by different political history events.
-

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Economics in Policy Making

COURSE CODE **ZQA7017**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS

In this course students will learn the process of conducting economic analysis and social issues through understanding of economic theory. This would contribute towards understanding the economic and social challenges that is faced by the nation and empower students to rethink economic policy in era turbulence and growing inequality and environmental destruction. Specifically, this course will ensure that students are provided tools to do economic research that connects impact of advancement digital technology to the future of economy. This would result in improved policy making and better understanding the connection between economic theory and policy agenda, the process of economic policy formulation and the effect of economic policy to the public. This would enable students to contribute to the better future of the nation by developing future economic thinker and analyst and offer solutions to current and future challenges through the role of economic policy making.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Apply suitable economics theory to undertake policy analysis.
 2. Determine suitable economic policy analysis methods in handling data.
 3. Propose a policy action plan that meets public needs ethically.
-

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Public Finance in Policy Making

COURSE CODE **ZQA7019**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS

This course will expose students to the method of obtaining, placing, and using resources to support organisational programmes that are capable of fulfilling public demands. This course will emphasise budget formats, processes, and policies as well as the influence of politics in the preparation and approval of budgets.

**COURSE LEARNING
OUTCOMES**

At the end of the course, students are able to:

1. Construct a budget that is acceptable to a public organisation.
 2. Analyse political influence in the preparation of the public budget taking into account effective leadership.
 3. Assess the effectiveness of public budgets and projects ethically.
-

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Law, Governance and Public Policy

COURSE CODE **ZQA7020**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS This course is designed to give students exposure to a broad array of scholarship, touching upon the intersection of law and matters of governance and its impact on effective public policy. Students will attend talks and seminars in law and other fields (political science, economics and humanities) and will present policy papers on current public policy issues. Particular attention will be devoted to current issues, such as land use, religion, economy, and social reform.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Apply the facts of law and governance on public policy.
2. Analyse critically the impacts of law on good governance and policy making processes through effective communication.
3. Assess current issues that relate to national, regional, and international laws professionally.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

DETAILS OF ELECTIVE COURSES

Leadership and Public Management

COURSE CODE	ZQA7018
NUMBER OF CREDITS	3
STUDENT LEARNING TIME	120 HOURS
COURSE SYNOPSIS	In this course, students will be introduced to the components of leadership and management action and interaction of public and private organisations. Options and limitations in making choices are taken into consideration from the perspectives of reforms and new management practices in the public sector.
COURSE LEARNING OUTCOMES	At the end of the course, students are able to: <ol style="list-style-type: none">1. Apply the main leadership ideas and management tools in the public sector.2. Analyse the main operational issues in the public sector in the long run.3. Evaluate the organisational capabilities and limitations in the public sector ethically.
MINIMUM REQUIREMENTS	Not Applicable
ASSESSMENT WEIGHTAGE	Continuous Assessment: 60% Final Examination: 40%

Planning and Analysis of Education Policy

COURSE CODE **ZQA7021**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS In this course students will be introduced to fundamental concepts of education policy elements and structure. Identifications of education framework policy, which includes implementation followed by review, evaluation and changes will be discussed and analysed from both national and international perspectives. A case study of education policy formulation and its development with respect to policy goals and in relations to the law will be introduced. The education policy framework, reforms and transformation in relation to the role of ICT, human resource development and macro socioeconomic development planning will be examined in the context of the overall national development strategies.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Interpret the direction, goals, strengths and weaknesses in the analysis of education policies.
2. Analyse critically major issues in the formulation of education policy framework.
3. Evaluate the relationship between education policy issues and national socio- economic development.
4. Assess the achievement of goals set in policy implementation followed by review, evaluation and changes to the existing policy to meet the current trends of education through effective communication.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Sustainable Development Policy

COURSE CODE **ZQA7022**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS This course introduces the concept of sustainable development and the relationship of economy, social and environment aspects in the development of policies related to sustainability. Multi-disciplinary knowledge, precautionary principle, cost benefit analysis, integrated economic and environmental accounting and multi criteria analysis are applied in the formulation of sustainable development policies at national and international levels.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Relate the concept of sustainability in development planning and policy.
2. Analyse sustainable development issues across the multi-disciplinary fields of public policy.
3. Assess critical environmental factors in resolving sustainable development challenges.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Regional and Global Affairs

COURSE CODE ZQA7023

NUMBER OF CREDITS 3

STUDENT LEARNING TIME 120 HOURS

COURSE SYNOPSIS

This course will introduce students on the impact of global and regional affairs on the foreign policy orientation of a country. It will show how the rapid development of the Asia Pacific region had elevated the importance of this region on global affairs and has made the countries of the region more active in responding to security, economic and other contemporary global and regional issues through existing multilateral and regional organisations. The course will also introduce the role of regionalism, regionalisation and regional integration by looking at ASEAN, East Asia Summit and APEC as examples. Finally, the role of leaders, non-state actors, media, business interests and others in shaping foreign policy will be analysed.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Identify the linkages between global and regional political developments and how they influence national foreign policy.
2. Contrast the concepts of regionalism and regionalisation to understand ASEAN's role.
3. Evaluate critically the role of multilateral diplomacy in advancing national foreign policy to continuously meet the global and regional challenges.
4. Interpret critically the role of leadership, non-state actors, media, business interests and others in shaping foreign policy.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Health System and Policy

COURSE CODE **ZQA7024**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS This course is designed to meet the needs of scholars who are interested in understanding the health systems & policies of a prototype nation state and its interactions with the global health architecture. The module is divided into three sections: components of a health system; the health policy-making framework; and the interactions between a nation-state and the elements of the global health architecture. This module focuses slightly on Malaysia while understanding the international nature of MPP scholars.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Apply the six building blocks of health systems of a country, and their interactions inside and outside the system.
2. Analyse the health policy-making framework inside and outside the health agencies, especially in relation to the social, economic and political determinants of health.
3. Interpret health policies professionally using global health frameworks through economic, political & geopolitical lenses.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Gender and Public Policy

COURSE CODE **ZQA7025**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS In this course, we will examine how notions of sex and gender have shaped public policies, and how public policies have affected the social, economic, and political citizenship of men and women over time. We will examine equality and justice—what these concepts mean in the context of gender and politics, to what extent they should be the primary goals of gender-related policy, and the role of government in their promotion. Students will acquire a broad understanding of gender and public policy and be able to write a policy brief.

COURSE LEARNING OUTCOMES At the end of the course, students are able to:

1. Identify inequities based on gender, their sources and attempts to reduce them.
2. Determine the rationale for policy intervention in situations of gender inequality and injustices.
3. Evaluate ethically public policies related to gender.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

Local/International Public Policy Practice

COURSE CODE ZQA7026

NUMBER OF CREDITS 3

STUDENT LEARNING TIME 120 HOURS

COURSE SYNOPSIS

This course aims to expose students to the process of policy formulation in other countries through a selected international case study of public policy. Meanwhile, for the case study of public policy practice at the local level, students will be exposed to the policy-making implementation process at the state government level by focusing on the relations between the federal and state governments.

Exposure to international policy practices at the international level is carried out through cooperation with foreign universities that have an MOU / MOA with the Universiti Malaya / INPUMA. The collaboration will shape and produce research work related to public policy matters. Students will work with faculty members of the host country to study the agreed public policy issues of the host country. This initiative will teach students to appreciate and understand the culture of others and learn the process of covering the challenges and obstacles of changing issues to become public policy.

Exposure to public policy practice at the local level is carried out through cooperation between INPUMA and government agencies in the states outside the Klang Valley where selected case studies can expose students to public policy issues in more depth.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Determine the gaps in policy making processes of an identified case.
2. Analyse findings from fieldwork with professionalism and ethics.
3. Write an effective seminar paper based on understanding and experience researching policy issues at the local or international level.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%

Final Examination: 40%

Policy Lab

COURSE CODE **ZQA7027**

NUMBER OF CREDITS **3**

STUDENT LEARNING TIME **120 HOURS**

COURSE SYNOPSIS

The Policy Lab is an avenue for students to develop expertise in solving public problems. The lab engages with policy makers and non-policy makers to address a pressing policy issue. Policy labs will be held through grass-root approach where policy makers, students and target beneficiaries will be co-designing new solutions based on data and evidence. Courses from the Lab are designed to ensure that students have the opportunity to tackle socially relevant and topical policy issues, understand the interests of stakeholders, and develop concrete solutions using results-based management and evaluation tools. The lab teaches students to examine why a certain policy is not working and teaches them to evaluate the process of policy making which ultimately shape policy decisions.

The Policy Lab will expose students to the process of interacting with various types of stakeholders and teamwork skills as well as leadership skills and communicating professionally with various actors in the public policy sector either internationally or locally. The experience of conducting Policy Labs can help students expand their professional network before graduating.

COURSE LEARNING OUTCOMES

At the end of the course, students are able to:

1. Determine the gaps in policy making processes through issue diagnosis and stakeholder analysis.
2. Analyse policy issues through collaboration professionally and ethically with multiple stakeholders, target groups and beneficiaries.
4. Write an effective policy brief to be presented to identified stakeholders.

MINIMUM REQUIREMENTS Not Applicable

ASSESSMENT WEIGHTAGE Continuous Assessment: 60%
Final Examination: 40%

RESEARCH PROJECT

Policy Paper

MPP students enrolled in Policy Research ZQA7015 are required to submit a policy paper. Policy papers provide a reputable viewpoint or answers to a problem. A non-academic audience, such as a particular official, agency, or organisation, is typically the target audience for policy papers. They frequently concentrate on directive queries. They might start by identifying a specific problem or circumstance, then typically make a case for a solution that will deal with that problem or circumstance. Policy papers frequently place a strong emphasis on persuasion. The goal is to persuade the target audience that your viewpoint is legitimate. Evidence in support of a position is crucial. This is also important for research papers, but it tends to be absolutely critical in policy papers. Policy papers are written efficiently. The audience often does not have much time and does not want to read a book on the subject. Policy papers frequently come with an executive summary, which provides a brief summary of the papers in a few pages.

Form of Policy Research Papers

Policy papers may take the form of a briefing paper, which typically provides a decision maker with an overview of an issue or problem, targeted analysis, and, often, actionable recommendations. Briefing books and policy papers often accompany an oral briefing that targets key findings or recommendations. The decision maker then refers to the extended paper for the deep analysis that supports the core findings and/or recommendations.

Basic Structure of a Policy Paper

Executive Summary

Start your policy paper with a concise executive summary, focusing on key recommendations. Ensure it covers the current policy situation, pros and cons of proposed changes, and explicit recommendations. Keep it within 5% of the total paper length.

Introduction

Begin with the "Who/What/Why/How" heuristic. Acknowledge the target audience and the problem's significance, define key terms, and discuss policy limitations. Highlight reasons for conducting the research and outline existing policy options and trends.

Background

Provide historical context for the issue, its origin, and critical incidents. Explain why the issue is important for society and policymakers. Refer to relevant scholarly findings.

Methodology

Briefly describe your research methodology, reserving detailed data and survey questions for appendices.

Analysis – Explaining

Analyze the issue, its consequences, evidence for policy change, and its impact on various populations and society.

Analysis – Probing

Evaluate current policies, addressing their effectiveness, supporters, flaws, and opponents. Transition to the policy options section.

Policy Options

Suggest two or three alternative solutions, analyze their strengths and weaknesses, and discuss supporters and opponents. Explain why some alternatives have not been implemented.

Implementation and Next Steps

Detail the mechanics of implementing your recommendations. Address any risks, costs, or obstacles. This section may be integrated into the recommendations or presented as "Next Steps."

Conclusion

Recap the goal and significance of your analysis and highlight the consequences of acting or not acting on your recommendations.

Appendices

Include survey data, questions, charts, graphs, and case study details that support your analysis.

References

If your paper is academic, provide full references, including citations in footnotes or endnotes, if applicable.

How to Write a Policy Paper?

In crafting your policy paper, consider these key elements to structure your analysis and argument effectively:

1. **Define the Problem:** Clearly define the issue, emphasizing its urgency and significant findings based on data. Prioritize objectivity and avoid overstatements.
2. **Data Analysis:** Do not just present data; analyse it thoroughly, explaining how you derived your findings or recommendations from qualitative or quantitative data. Ensure your data is replicable.
3. **Summarise Findings/Recommendations:** Present specific recommendations or findings in response to specific problems, avoiding generalisations.
4. **Criteria for Evaluation:** Establish criteria for evaluating data, explaining the underlying assumptions and methodology. Prioritise the criteria used to assess evidence.
5. **Theory of Change:** If providing recommendations, develop a theory of change. Analyse options and trade-offs according to your methodology, assessing their feasibility.
6. **Pros and Cons:** Evaluate pros and cons, feasibility, and predictable outcomes of your recommendations.
7. **Logic Model:** Develop a logic model to support your analysis, using relevant data to bolster your assertions.

8. Address Counterarguments: Acknowledge and, when appropriate, rebut counterarguments, alternative interpretations, and reservations. Your credibility relies on addressing potential challenges.
9. Suggest Next Steps: Propose next steps and discuss the implications of your findings or recommendations. Consider the feasibility of these steps and explore the broader implications of your analysis.
10. Concluding Section: Summarise your conclusions concisely in a concluding section. Remind the reader of the research's value and the urgency for action, answering the "Who cares?" question. Tailor your perspective to align with the decision-maker's primary concerns.

Remember that your policy paper should not only demonstrate your expertise in the subject matter but also effectively communicate your analysis and recommendations to your target audience, which includes decision-makers in the field. In summary, ensure your policy paper is formal, concise, well-organized, logical, well-researched, well-supported, well-written, and well-argued.

Guidelines for the Preparation of Research Project

Candidates are required to refer and adhere to the guidelines for the preparation of policy research report/research project set by the University's guidelines of Research Project.



Presentation of Policy Papers and Policy Briefs by MPP students to external assessors representing relevant stakeholder representatives from various government agencies and ministries.

ACADEMIC INTEGRITY AND ACADEMIC DISHONESTY

Academic integrity requires that all ideas, concepts and knowledge drawn from others is acknowledged appropriately. Dishonest practice in relation to work submitted for assessment (including all course work, tests and examinations) is taken very seriously at Universiti Malaya. All students have an obligation to understand the requirements applying to particular assessments and also to understand and follow acceptable academic practice. Any breach of established requirements or acceptable practice – whether intentional or arising through a failure to take reasonable care – will result in action being taken against those involved.

Plagiarism

Plagiarism is one form of dishonest practice. Plagiarism is defined as copying or paraphrasing another person's work and presenting it as one's own – whether intentionally or through a failure to take proper care. Being party to someone else's plagiarism (by allowing them to copy your work or by otherwise helping them plagiarise work for an assessment) is also dishonest practice. All students have a responsibility to be aware of acceptable academic practice in relation to the use of material prepared by others, and for taking all steps reasonably necessary to ensure that no breach of acceptable practice occurs. Part of your study at university is about developing your own thoughts and ideas. Where you use other people's words or ideas in your work it is vital that you reference these correctly. Plagiarism may occur when:

- 1) one's idea, taken word for word from an article or book that has been published.
- 2) the idea of a person from an article or book is taken using his own words.
- 3) a person's idea is taken from discussions whether in conferences, seminars, forums, talks or informal discussions between two parties.
- 4) data, diagrams, tables, photographs or any other illustrative material derived from others is taken as if it were his own.

Any student involved in dishonest practice is liable to face disciplinary action under the University's regulations. A range of penalties is established by those regulations, including forfeiture of marks for the piece of work submitted, a zero grade for the paper, or in extreme cases exclusion from the University. All students are expected to understand fully the rules on plagiarism at Universiti Malaya and detected cases will be pursued fully. Postgraduate candidates are strongly advised to read the '**How to Avoid Plagiarism: A Handbook for Postgraduate Students**', which outlines the rules and regulations pertaining to acts of plagiarism.

Turnitin as a Plagiarism Checker

You should check your own research project using the University's Turnitin software to ensure you are paraphrasing and acknowledgement of others' work is appropriate. If you do not, your work may be checked as it goes through the examination process. Turnitin is a plagiarism detection tool that can report matches between sections of students' work submitted to it and material on a comprehensive database to which Turnitin has access. This includes material on the internet and other students' assignments which have previously been submitted to Turnitin. In most cases, the similarity index percentage for all postgraduate students at Universiti Malaya must **not be more than 25%**.

MPP STUDENT ACTIVITIES

The Master of Public Policy (MPP) students enjoy the benefits of being part of an international institute which does not only run an academic programme but also acts as a hub of policy discourse that attract various stakeholders, policymakers and academicians around the world. As such, INPUMA's programmes and activities often serve as opportunities for students to take part in building their character, leadership and exercise negotiation and critical thinking skills as well as inculcating their sense of belonging and responsibilities.



MPP students attending a Public Lecture Series delivered by Professor Dr Sheila Jasanoff, Pforzheimer Professor of Science and Technology, Harvard Kennedy School, United States of America titled Science, Technology And Society: A Field For The 21st Century' (March 2019)



MPP students roleplaying as various countries representatives at the United Nation Climate Change Negotiation Simulation Workshop facilitated by Professor Bob Kyle, Fulbright Professor from Georgetown University, Washington D.C. (2023)



MPP students delivering policy paper presentations at the International Conference on Emerging Issues in Public Policy organized by INPUMA (August 2019)



MPP students facilitated series of Policy Lab under an elective course of ZQA7027 (2023)



MPP Students and INPUMA organized a visit for students of Rowe School of Business, Faculty Of Management, Dalhousie University, Nova Scotia, Canada and a Workshop titled 'Challenges of Public-Private Partnership' delivered by Adjunct Professor of INPUMA, Tan Sri Sulaiman Mahbob (2019)

STUDENT EXCHANGE PROGRAMME

Global Exchange Opportunities

The Master of Public Policy program at INPUMA offers a unique and enriching educational experience for its students, including the exciting opportunity to participate in student exchange programs with prestigious universities that have signed Memorandums of Understanding (MoUs) and Memorandums of Agreement (MoAs) with Universiti Malaya. Among these esteemed host institutions are the School of Public Affairs at Sciences Po University and the Willy Brandt School of Public Policy at Erfurt University. These exchange programs provide INPUMA's Master of Public Policy students with a global perspective on public policy, fostering cross-cultural understanding and academic excellence. Through these partnerships, students can engage in a wide range of academic and cultural experiences, enhancing their knowledge and skills in the field of public policy while immersing themselves in the diverse and vibrant academic environments of these renowned institutions. This collaborative approach underscores INPUMA's commitment to preparing future leaders in public policy with a well-rounded and internationally informed education.

Transfer of Credits

Students should choose courses in the host institution that are equivalent to the courses offered by INPUMA. Students are requested to obtain prior approval for the courses to be taken at the host institution for consideration of credit transfer. Upon returning to UM, students may apply for credit transfer by submitting the transcript from the host institution.

Eligibility

- 1) Students who have completed their second semester and have achieved a Cumulative Grade Point Average (CGPA) of 3.50 and above are eligible to apply.
- 2) Students must be registered as a fulltime student with the host institution for the duration of the exchange programme.
- 3) The Dean of the Faculty is given the authority to accept any person as a mobility programme candidate subject to the following requirements:
 - a) be registered for not more than one academic session.
 - b) may register any courses and may sit for the University final examination. The examination results will be given to the candidate or may be sent directly to his university or institution.

Duration

The duration of the exchange programme is one semester, which is approximately four to five months.

Fees

Tuition fees will have to be paid to the host institution.

Details of the exchange programme can be obtained from Global Enrichment and Mobility (GEM) Division, Universiti Malaya at <https://gem.um.edu.my/#>



UNIVERSITI MALAYA CAMPUS MAP



IMPORTANT LINKS

NO	WEBSITE	LINK
1.	INPUMA's official website	https://inpuma.um.edu.my/
2.	MAYA Portal MAYA is the University's Academic Portal.	https://maya.um.edu.my/
3.	UMSItS Guide UMSItS Guide provides latest information and procedures for applicants, students, lecturers, and staff.	https://umsitsguide.um.edu.my/
4.	Marketing & Academic Services Department (MASD) One stop centre for all academic services for local and international students of all levels.	https://masd.um.edu.my/
5.	Helpdesk A platform for all technical enquiry.	https://helpdesk.um.edu.my/

CONTACT INFORMATION

Opening Hours:

Monday – Thursday	8.30 a.m	-	1.00 p.m
	2.00 p.m	-	5.30 p.m
Lunch Break	1.00 p.m	-	2.00 p.m
Friday	8.30 a.m	-	12.15 p.m
	2.45 p.m	-	5.30 p.m
Lunch Break	12.15 pm	-	2.45 pm

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