



UNIVERSITY
OF MALAYA

POSTGRADUATE HANDBOOK 2019/2020

World elasticity welfare enter equality hand trade Smith price chaos Keynes social making
balance incentive Ceteris paribus equilibrium inflation paribus allocation opportunity market life management marginal decision efficient
behavior opportunity graphs market life management marginal decision efficient
supply demand resource opportunity



FACULTY OF ECONOMICS AND
ADMINISTRATION

Details of Prospectus are available in the website: <http://jep.um.edu.my>

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FACULTY OF ECONOMICS AND ADMINISTRATION ACADEMIC CALENDAR SESSION 2019/2020

SEMESTER I

Introduction Week	1 week	01.09.2019	–	08.09.2019
Lectures	8 weeks	09.09.2019	–	03.11.2019
Mid-Semester I Break	1 week	04.11.2019	–	10.11.2019
Lectures	6 weeks	11.11.2019	–	22.12.2019
Revision Week	1 week	23.12.2019	–	29.12.2019
Examination Semester I	3 weeks	30.12.2019	–	19.01.2020
Semester I Break	4 weeks	21.01.2020	–	16.02.2020

24 weeks
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SEMESTER II

Lectures	8 weeks	17.02.2020	–	19.04.2020
Mid-Semester II Break	1 week	20.04.2020	–	26.04.2020
Lectures	6 weeks	27.04.2020	–	31.05.2020
Revision Week	1 week	01.06.2020	–	07.06.2020
Examination Semester II	3 weeks	08.06.2020	–	28.06.2020

19 weeks
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SESSION BREAK

Session Break	11 weeks	29.06.2020	–	13.09.2020
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SPECIAL SEMESTER

Lectures	7 weeks	29.06.2020	–	16.08.2020
Examinations	1 week	17.08.2020	–	23.08.2020
Semester Break	2 weeks	24.08.2020	–	13.09.2020

12 weeks
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Important Reminders

All postgraduate candidates are required to renew their candidature at the beginning of each semester. Failure to do so is a violation of the University regulations which will result in termination of candidature. Letters of reminder will not be sent regarding this matter.

Implications if candidates do not renew their candidature:

- (1) Registration stickers will not be issued.
- (2) Candidates are not allowed to use the library facilities.
- (3) Visa extension and student pass for International Students cannot be processed.
- (4) Candidates will not be allowed to attend classes and sit for examinations.
- (5) Termination of candidature

ORGANIZATIONAL CHART



DEAN

PROF. DR. EDMUND TERENCE GOMEZ



DEPUTY DEAN (POSTGRADUATE)
DR. AZMAH HJ. OTHMAN



DEPUTY DEAN (RESEARCH & DEVELOPMENT)
ASSOC. PROF. DR. LIM KIAN PING



DEPUTY DEAN (UNDERGRADUATE)
DR. ROZA HAZLI ZAKARIA



HEAD
DEPARTMENT OF ECONOMICS
ASSOC. PROF. DR.
SANTHA CHENAYAH @ RAMU



HEAD
DEPARTMENT OF DEVELOPMENT
STUDIES
DR. SHARIFAH MUHAIRAH
SHAHABUDIN



HEAD
DEPARTMENT OF
ADMINISTRATIVE STUDIES AND
POLITICS
PROF. DR. BEH LOO SEE



HEAD
DEPARTMENT OF APPLIED
STATISTICS
DR. MUZALWANA ABD TALIB

As at February 2020

CONTACT DETAILS

DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

Name	Tel. Ext	Email
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DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

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Coordinator: Assoc. Prof. Dr. Kwek Kian Teng	3689/3655	ktkwek @um.edu.my
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Coordinator : Dr. Lai Siow Li	3667/3755	laisl@um.edu.my
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DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

Name	Tel. Ext	Email
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Muhammad Firdaus Helmi Rosmadi	3718	mfirdaushelmi@um.edu.my
Muhammad Azri Zikri Zahari	3718	m.a.zikri@um.edu.my

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.



**MASTER
OF
ECONOMICS**

**COURSES OFFERED FOR THE PROGRAMME OF
 MASTER OF ECONOMICS (BY COURSEWORK)
 FOR ACADEMIC SESSION 2019/2020**

Code	Course	Credit Hour	Duration of Examination	Distribution of Marks %	
				Continuous Assessments	Final Examination
CORE COURSES					
EQX7001	Philosophy and Methodology of Research	4	2 hours	70	30
EQA7002	Research Project	10	-	100	-
EQA7003	Advanced Microeconomics	4	3 hours	50	50
EQA7004	Advanced Macroeconomics	4	3 hours	50	50
EQA7005	The Malaysian Economy	4	-	100	-
EQC7005	Applied Econometrics	4	3 hours	50	50

And at least twelve (12) credit hours of the following optional courses:

OPTIONAL COURSES

EQA7006	Economic Development and Planning	3	2 hours	50	50
EQA7007	Applied Macroeconomics	3	2 hours	50	50
EQA7008	Money and Finance in Economic Development	3	2 hours	50	50
EQA7009	Public Economics	3	2 hours	50	50
EQA7010	International Trade and Environment	3	2 hours	50	50
EQA7011	Islamic Banking and Finance	3	2 hours	50	50
EQA7012	Issues in Economic Analysis	3	2 hours	50	50
EQA7013	Advanced International Trade	3	2 hours	50	50
EQA7014	Urban Economics	3	2 hours	50	50
EQA7015	Social Protection	3	2 hours	50	50
EQC7006	Time Series Analysis	4	3 hours	50	50
EQC7014	Applied Financial Econometrics	3	2 hours	50	50
EQD7005	Poverty and Inequality	3	2 hours	70	30
EQD7008	Institutions, Industrial Development and Economic Growth	3	2 hours	60	40

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF ECONOMICS TIME TABLE SEMESTER I ACADEMIC SESSION 2019/2020

SEMESTER I

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	* EQA7003/ ¥ EXGA6120	Advanced Microeconomics	3 hours	Dr. Nurulhuda Mohd Satar	BSP 0-2
Tuesday	6.00 pm – 9.00 pm	* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	Prof. Dr. Niaz Asadullah	BSP 3-1
		+ EQA7008/ ^ EXGA6304	Money and Finance in Economic Development	2 hours	Professor Dr. Tan Eu Chye	DK4
Wednesday	6.00 pm – 9.00 pm	* EQA7004/ ¥ EXGA6121	Advanced Macroeconomics	3 hours	Dr. Mohamed Aslam Gulam Hassan	BSP 0-2
		+ EQA7013/ ^ EXGA6312	Advanced International Trade	2 hours	(1) Professor Dr. Evelyn Shyamala Paul Devadason (2) Dr. Tang Tuck Cheong	BSP1-3
Thursday	6.00 pm – 9.00 pm	+ EQA7014/ ^ EXGA6313	Urban Economics	2 hours	Dr. Nurulhuda Mohd Satar	BSP 0-2
Friday	6.00 pm – 9.00 pm	+ EQA7006/ ^ EXGA6103	Economic Development and Planning	2 hours	Professor Dr. Hjh Fatimah Kari	BSP 0-2
		* EQA 7005/ ¥ EXGA6112	The Malaysian Economy	No Examination	Dr. Mohamed Aslam Gulam Hassan	DK4
* EQA7002/ ¥ EXGA6181	Research Project (10 credit hours)/ Research Paper (9 credit hours)			No Lecture		

* Core Courses for admission 2017/2018 and later.
 + Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.
 ^ Optional Courses for intake 2016/2017 and earlier.

MASTER OF ECONOMICS TIME TABLE SEMESTER II ACADEMIC SESSION 2019/2020

SEMESTER II

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	Assoc. Prof. Dr. Yong Chen Chen	BSP 3-1
		+ EQA7015/ ^ EXGA6314	Social Protection	2 hours	Dr. Mario Arturo Ruiz Estrada	BSP 0-3
		+ EQC7006	Time Series Analysis	3 hours	Dr. Ahmad Farid Osman	Computer Lab G2 & G3
		^ ESGC6115		2 hours		
Tuesday	6.00 pm – 9.00 pm	+ EQA7011/ ^ EXGA6309	Islamic Banking & Finance	2 hours	Dr. Hanira Hanafi	BSP 0-3
		* EQC7005/ ^ ESGC6356	Applied Econometrics	3 hours	Assoc. Prof. Dr. Lau Wee Yeap	Computer Lab G2 & G3
Wednesday	6.00 pm – 9.00 pm	* EQA7004/ ¥ EXGA6121	Advanced Macroeconomics	3 hours	Dr. Mohamed Aslam Gulam Hassan	BSP 0-3
		+EQA7007/ ^EXGA6303	Applied Macroeconomics	2 hours	Assoc. Prof. Dr. Kwek Kian Teng	Utility Computer Lab
Thursday	6.00 pm – 9.00 pm	+ EQA7009/ ^ EXGA6305	Public Economics	2 hours	Dr. Mohamed Aslam Gulam Hassan	BSP 3-1
Friday	6.00 pm – 9.00 pm	* EQA7003/ ¥ EXGA6120	Advanced Microeconomics	3 hours	Dr. Ong Sheue Li	BSP 0-2
		+ EQA7012/ ^ EXGA6311	Issues in Economic Analysis	2 hours	Prof. Dr. M Niaz Asadullah	BSP 1-2
*EQA7002 Research Project (10 credit hours) / ¥EXGA6181 Research Paper (9 credit hours) No Lecture						

* Core Courses for admission 2017/2018 and later.
 + Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.
 ^ Optional Courses for intake 2016/2017 and earlier.

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF ECONOMICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
1.	Assoc. Prof. Dr. Santha Chenayah @ Ramu <i>(Head of Department)</i>	C11	3761	santha	PhD, MEc (Osaka), BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Environmental Economics • Operations Research (Management Science)
2.	Prof. Dr. Tan Eu Chye	2-42	3731	tanec	PhD (Warwick), MEc (Mal), BSocSc (SciUMalaysia)	<ul style="list-style-type: none"> • Monetary Economics • International Trade • Development Economics
3.	Prof. Dr. Evelyn Shyamala Paul Devadason	E18	3721	evelyns	PhD (Mal), MSocSc (NUS), BEc (Mal)	<ul style="list-style-type: none"> • International Trade • Regional Integration
4.	Prof. Dr. M Niaz Asadullah	C06	3733	m.niaz nasadullah@gmail.com	PhD & MSc (Oxon), MA (Dhaka), BA (Aligarh)	<ul style="list-style-type: none"> • Development Economics • Microfinance • Economics of Education • Labor Economics • Applied Micro-Econometrics
5.	Assoc. Prof. Dr. Kwek Kian Teng <i>(Coordinator of MOFEU / TIAC)</i>	D10	3655	ktkwek	PhD (Monash), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • International Macroeconomics • Applied Econometrics
6.	Assoc. Prof. Dr. Yong Chen Chen	B26	3687	ccyong	PhD, MEc, BSc (PutraUMalaysia)	<ul style="list-style-type: none"> • International Trade • Social Accounting Matrix
7.	Assoc. Prof. Dr. Lim Kian Ping <i>Deputy Dean (Research & Development)</i>	E08	3666/3601	kianpinglim	PhD (Monash), MSc (UPM), BBA (UKM)	<ul style="list-style-type: none"> • Financial Economics
8.	Dr. Mohamed Aslam Gulam Hassan <i>(Programme Coordinator)</i>	C17	3605	maslam	PhD (HiroshimaCU), PhD, MEc (Mal), BSocSc (USM), ASP (Kiel)	<ul style="list-style-type: none"> • International Trade • Regional Economic Cooperation • International Macroeconomics • Post-Keynesian Economics (Heterodox Economics) • Macroeconomics • Foreign Direct Investment, Economic Growth, ASEAN Economy, CHINA Studies
9.	Dr. Roza Hazli Zakaria <i>Deputy Dean (Undergraduate)</i>	B34	3653/3746	roza	PhD (NUMalaysia), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Monetary Economics • Banking Economics • Islamic Economics

DEPARTMENT OF ECONOMICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
10.	Dr. Nurulhuda Mohd Satar	B33	3656	nurulhuda	PhD (UWM), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Household Economics • Microeconomics
11.	Dr. Ong Sheue Li <i>(Programme Coordinator)</i>	E02	3699	ongsl	PhD (YNU), MSc (UMS), BSc (UMT)	<ul style="list-style-type: none"> • International Economics • Applied Econometrics
12.	Dr. Tang Tuck Cheong	E14	3628	tangtuckcheong	PhD (Monash), MSc, BEc (UUM)	<ul style="list-style-type: none"> • International Trade • Macroeconomics • International Economics
13.	Dr. Yong Sook Lu	2-13	3717	yongsl	PhD (Lancaster), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Industrial Organisation • Microeconomics
14.	Dr. Zarinah Yusof	C35	3609	zarinahy	PhD (PutraUMalaysia), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Financial Economics • Development Economics
15.	Dr. Pui Kiew Ling	E09	3732	puikiewlingkt	PhD (UKM), MSc (UKM), BSc (UMS)	<ul style="list-style-type: none"> • Monetary Economics • Development Economics • Applied Econometrics • Computable General Equilibrium Modeling
16.	Dr. Goh Lim Thye	-	-	ltgoh	PhD (UPM), MSc (UPM), BEc (UPM)	<ul style="list-style-type: none"> • Development Economics • International Economics • Applied Econometrics
17.	Dr. Elya Nabila Abdul Bahri	-	-	elyanabila	PhD (UKM), MEc (Mal), BEc (Mal)	<ul style="list-style-type: none"> • Applied Econometrics • Economic Development • International Economics • Financial Economics
18.	Mr. Chong Chin Sieng	E01	3672	cschong	MEc, BEc (Mal)	<ul style="list-style-type: none"> • Financial Economics • Microeconomics • Macroeconomics • National Financial
19.	Mdm. Nor Hasniah Kasim	B22	3639	norhasniah	MEc (NUMalaysia), BEc (Mal)	<ul style="list-style-type: none"> • International Trade Theory • International Finance
20.	Mr. Saad Mohd Said	2-02	3640	saadms	MSc (Lond), BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Industrial Economics • Financial Markets

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**MASTER
OF PUBLIC
ADMINISTRATION**

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF PUBLIC ADMINISTRATION (BY COURSEWORK)
FOR ACADEMIC SESSION 2019/2020**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks	
				% Continuous Assessments	% Final Examination
CORE COURSES					
EQB7001	Research Methodology in Public Administration	4	-	100	-
EQB7002	Research Project	10	-	100	-
EQB7003	Public Administration and Politics	4	2 hours	60	40
EQB7004	Management Theory and Practice	4	2 hours	60	40
EQB7005	Public Policy Analysis	4	2 hours	55	45
EQB7006	Fiscal Administration	4	3 hours	50	50

And at least twelve (12) credit hours of the following optional courses:

OPTIONAL COURSES

EQB7007	Administrative Behaviour	3	2 hours	60	40
EQB7008	Human Resource Management	3	2 hours	60	40
EQB7009	Quality Management	3	2 hours	60	40
EQB7010	Malaysian Politics and Governance	3	2 hours	50	50
EQB7011	Urban Management	3	2 hours	50	50
EQB7012	Social Policy and Development	3	2 hours	60	40
EQB7013	Planning and Community Development	3	2 hours	50	50
EQB7014	Political Communication and the Media	3	2 hours	60	40
EQD7004	Globalization and Development	4	2 hours	60	40
EQA7006	Economic Development and Planning	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

**MASTER OF PUBLIC ADMINISTRATION
TIME TABLE SEMESTER I,
ACADEMIC SESSION 2019/2020**

SEMESTER I

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	*EQB7004/ ¥EPGB6120	Management Theory and Practice	2 hours	Prof. Dr. Beh Loo See	BSP 0-4
		+EQB7010 ^EPGB6319	Malaysian Politics and Governance/ Malaysian Politics	2 hours	Dr. Muhammad Tawfik Yaakub	BSP 1-1
Tuesday	6.00 pm – 9.00 pm	*EQB7006	Fiscal Administration	3 hours	Assoc. Prof. Dr. Yeoh Kok Kheng	BSP 0-4
		¥EPGB6121	Financial Administration in Developing Countries	2 hours		
		+EQB7013/ ^EPGB6324	Planning Community and Development/ Planning Administration and Community Development	2 hours	Assoc. Prof. Dr. Raja Noriza Raja Ariffin	BSP 1-1
Wednesday	6.00 pm – 9.00 pm	*EQB7005/ ¥EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Prof. Dr. Edmund Terence Gomez	BSP 0-4
		+EQB7008/ ^EPGB6111	Human Resource Management	2 hours	Dr. Nurul Liyana Mohd Kamil	BSP 1-1
Thursday	6.00 pm – 9.00 pm	*EQB7003/ ¥EPGB6124	Public Administration and Politics/ Politics, Development and Governance	2 hours	Assoc. Prof. Dr. Makmor Tumin	BSP 1-1
		+EQB7009/ ^EPGB6112	Quality Management	2 hours	Dr. Nur Hairani Abd Rahman	BSP 0-4
Friday	6.00 pm – 9.00 pm	*EQB7001/	Research Methodology in Public Administration	No examination	Assoc. Prof. Dr. Kuppusamy Singaravelloo	Postgraduate Computer Lab
		¥EPGB6122	Research Methodology	2 hours		
* EQB7002/ ¥ EPGB6181	Research Project (10 credit hours)/ Research Paper (9 credit hours)			No Lecture		

* Core Courses for admission 2017/2018 and later.
+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.
^ Optional Courses for intake 2016/2017 and earlier

**MASTER OF PUBLIC ADMINISTRATION
TIME TABLE SEMESTER II,
ACADEMIC SESSION 2019/2020**

SEMESTER II

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	*EQB7004/ ¥EPGB6120	Management Theory and Practice	2 hours	Prof. Dr. Beh Loo See	BSP 0-4
		+EQB7014	Political Communication and the Media	2 hours	Dr. Muhammad Tawfik Yaakub	BSP 1-1
Tuesday	6.00 pm – 9.00 pm	*EQB7006	Fiscal Administration	3 hours	Assoc. Prof. Dr. Chan Sok Gee	BSP 1-1
		¥EPGB6121	Financial Administration in Developing Countries	2 hours		
		+EQB7012/ ^EPGB6322	Social Policy and Development	2 hours	Dr. Nur Hairani Abd Rahman	BSP 0-4
Wednesday	6.00 pm – 9.00 pm	*EQB7005/ ¥EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Dr. Nur Hairani Abd Rahman	BSP 0-4
		+EQB7011/ ^EPGB6320	Urban Management	2 hours	Associate Professor Dr. Raja Noriza Raja Ariffin	BSP 1-1
Thursday	6.00 pm – 9.00 pm	*EQB7003/ ¥EPGB6124	Public Administration and Politics/ Politics, Development and Governance	2 hours	Associate Professor Dr. Makmor Tumin	BSP 1-1
		+EQB7007	Administrative Behaviour	2 hours	Dr. Nurul Liyana Mohd Kamil	BSP 0-4
Friday	6.00 pm – 9.00 pm	*EQB7001	Research Methodology in Public Administration	No examination	Associate Professor Dr. Kuppusamy Singaravelloo	Postgraduate Computer Lab
		¥EPGB6122	Research Methodology	2 hours		
		*EQD7004/ ¥ERGD6102	Globalization and Development	2 hours	Part time lecturer	BSP 0-3
*EQB7002 Research Project (10 credit hours) / ^EPGB6181 Research Paper (9 credit hours) No Lecture						

* Core Courses for admission **2017/2018** and later.
+ Optional Courses for admission **2017/2018** and later.

¥ Core Course for intake **2016/2017** and earlier.
^ Optional Courses for intake **2016/2017** and earlier.

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF ADMINISTRATIVE STUDIES & POLITICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
1.	Prof. Dr. Beh Loo See <i>(Head of Department)</i>	2-12	3677	lucybeh	PhD (PutraUMalaysia), MA (NUMalaysia), BA (SciUMalaysia)	<ul style="list-style-type: none"> • Human Resource Management • Public Administration
2.	Prof. Dr. Edmund Terence Gomez <i>(Dean)</i>	2-39	3725	etgomez terencegomez@hotmail.com	PhD, MPhil, BA (Mal)	<ul style="list-style-type: none"> • Malaysian Politics • Political Economy • Ethnic Business
3.	Prof. Dr. Khadijah Md Khalid	2-01	3637	dijut	PhD (Lond), MA (Calif. Santa Barbara), BA (Sonoma State)	<ul style="list-style-type: none"> • Malaysian Politics • Comparative Politics • International Politics • Political Economy • Political Development, Third World Politics • Malaysian Foreign Relations/Policy
4.	Assoc. Prof. Dr. Raja Noriza Raja Ariffin	C14	3620/ 3621	rnoriza	PhD (Nottingham), MCRP (CSUF), BA (USL)	<ul style="list-style-type: none"> • Urban Planning • Local Government • Transportation
5.	Assoc. Prof. Dr. Makmor Tumin	2-37	3690	makmor	PhD, MPA, BEc (Mal)	<ul style="list-style-type: none"> • Civil Society • Theory and Political Thought • Health Policy
6.	Assoc. Prof. Dr. Kuppusamy Singaravelloo	B20	3678	kuppusamy_s	PhD (PutraUMalaysia), MPA, BSc (Mal)	<ul style="list-style-type: none"> • Local Government Management and Administration • Public Enterprises • Privatisation • Occupational Safety and Health
7.	Dr. Hanira Hanafi	B27	3652	hanira_hanafi	PhD (Durham), MCL, LLB (IIUM), Advocate & Solicitor of Malaya	<ul style="list-style-type: none"> • Malaysian Legal System • Islamic Banking and finance
8.	Dr. Nurhidayah Abdullah <i>(Programme Coordinator)</i>	B21	3727	abd_hidayah	PhD (Sydney), MCL, LLB (IIUM), Advocate & Solicitor of High Court of Malaya (Non-practicing)	<ul style="list-style-type: none"> • Contract Law • Business Law
9.	Dr. Muhammad Asri Mohd Ali	B32	3722	muhasri	PhD, MPA, BEc (Mal)	<ul style="list-style-type: none"> • Voting Behavior • Political Party • Politics Culture • State-Society Relations

DEPARTMENT OF ADMINISTRATIVE STUDIES & POLITICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
10.	Dr. Mohammad Tawfik Yaakub	E10	3668	tawfik	PhD (Mal), MA, BA (UKM)	<ul style="list-style-type: none"> • Malaysian Politics • Malay Politics • Indonesia Politics • Political History
11.	Dr. Nur Hairani Abd Rahman	E19	3733	nurhairani	PhD (USM), MPA (Mal), BscSc (Political Science) (UKM)	<ul style="list-style-type: none"> • Public Policy and Administration • Policy Studies
12.	Dr. Nurul Liyana Mohd Kamil	E21	3728	nuruliyana	PhD (USM), MBA (UiTM), BBA in HRM (Uniten)	<ul style="list-style-type: none"> • Human Resource Management • Organizational Behavior • Corporate Governance
13.	Dr. Kevin Fernandez	-	-	kevin	PhD (USM), International Masters in Regional Integration (Mal), BBA (Quensland)	<ul style="list-style-type: none"> • Political Science • Collective Action and Collective Identify • Preventing/Countering Violent Extremism
14.	Mr. Nawli Abdullah	E11	3604	a.nawi	MPA, Bec (Mal)	<ul style="list-style-type: none"> • Management • Public Finance • Public Administration

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

MASTER OF APPLIED STATISTICS

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF APPLIED STATISTICS (BY COURSEWORK)
FOR ACADEMIC SESSION 2019/2020**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks		
				% Continuous Assessment	% Final Examination	
CORE COURSES						
EQC7001	Quantitative Research Methods	4	3 hours	50	50	
EQC7002	Research Project	10	-	100	-	
EQC7003	Statistical Methods	4	3 hours	50	50	
EQC7004	Statistical Data Analysis	4	3 hours	50	50	
EQC7005	Applied Econometrics	4	3 hours	50	50	

And at least sixteen (16) credit hours of the following optional courses:

OPTIONAL COURSES

EQC7006	Time Series Analysis	4	3 hours	50	50
EQC7007	Computer Information Systems	3	2 hours	50	50
EQC7008	Experimental Design	3	2 hours	50	50
EQC7009	Biostatistics	3	2 hours	50	50
EQC7010	Actuarial Statistics	3	2 hours	50	50
EQC7011	Applications of Demographic Techniques	3	2 hours	50	50
EQC7012	Marketing Research Techniques	3	2 hours	60	40
EQC7013	Operations Research Methods	3	2 hours	50	50
EQC7014	Applied Financial Econometrics	3	2 hours	50	50
EQC7015	Readings in Applied Statistics	3	-	100	-
EQC7016	Statistical Methods for Quality Management	3	2 hours	60	40
EQA7005	The Malaysian Economy	4	-	100	-
EQA7007	Applied Macroeconomics	3	2 hours	50	50
EQA7008	Money and Finance in Economic Development	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

**MASTER OF APPLIED STATISTICS
TIME TABLE SEMESTER I,
ACADEMIC SESSION 2019/2020**

SEMESTER I

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.15 pm – 9.15 pm	+ EQC7013/ ^ ESGC6322	Operations Research Methods	2 hours	Dr. Ng Yin Mei	G2 & G3 Computer Lab
Tuesday	6.15 pm – 9.15 pm	+ EQC7014/ ^ ESGC6328	Applied Financial Econometrics	2 hours	Profesor Dr. Goh Kim Leng	G2 & G3 Computer Lab
		*EQC7004/ ^ESGC6123	Statistical Data Analysis	2 hours	To be confirmed	Postgraduate Computer Lab
Wednesday	6.15 pm – 9.15 pm	* EQC7003/ ¥ ESGC6120	Statistical Methods	3 hours	Dr Adilah Gapor	DK 4
		+ EQC7011/ ^ ESGC6318	Applications of Demographic Techniques	2 hours	Dr Lai Siow Li	G2 & G3 Computer Lab
Thursday	6.15 pm – 9.15 pm	* EQC7005/ ^ ESGC6356	Applied Econometrics	3 hours	Dr. Ahmad Farid Osman	G2 & G3 Computer Lab
		+ EQC7016/ ^ ESGC6357	Statistical Methods for Quality Management	2 hours	Dr. Muzalwana Abd Talib	Postgraduate Computer Lab
Friday	6.15 pm – 9.15 pm	* EQC7001/ ¥ ESGC6121	Quantitative Research Methods / Survey Techniques & Sampling Design	3 hours	Dr. Tey Nai Peng	G2 & G3 Computer Lab
*EQC7002/ ^ESGC6181	Research Project (10 credit hours)/ Research Paper (9 credit hours)			No Lecture		

* Core Courses for admission 2017/2018 and later.
+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.
^ Optional Courses for intake 2016/2017 and earlier.

MASTER OF APPLIED STATISTICS TIME TABLE SEMESTER II, ACADEMIC SESSION 2019/2020

SEMESTER II

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.15 pm - 9.15 pm	+ EQC7008	Experimental Design	2 hours	Dr. Ng Yin Mei	Utility Computer Lab
		¥ ESGC6122		3 hours		
		+ EQC7006	Time Series Analysis	3 hours	Dr. Ahmad Farid Osman	G2 & G3 Computer Lab
		^ ESGC6115		2 hours		
Tuesday	6.15 pm - 9.15 pm	* EQC7005/ ^ ESGC6356	Applied Econometrics	3 hours	Assoc. Prof. Dr. Lau Wee Yeap	G2 & G3 Computer Lab
		+ EQC7009/ ^ ESGC6316	Biostatistics	2 hours	Prof. Dr Noor Azina Ismail	Postgraduate Computer Lab
Wednesday	6.15 pm - 9.15 pm	* EQC7003/ ¥ ESGC6120	Statistical Methods	3 hours	Dr. Adilah Abdul Ghapor	DK 4
		+ EQC7012/ ^ ESGC6319	Marketing Research Techniques	2 hours	Dr. Muzalwana Abd Talib	Postgraduate Computer Lab
	6.00 – 9.00 pm	+EQA7007/ ^EXGA6303	Applied Macroeconomics	2 hours	Assoc. Prof. Dr. Kwek Kian Teng	Utility Computer Lab
Thursday	6.15 pm - 9.15 pm	+ EQC7007/ ^ ESGC6113	Computer Information Systems	2 hours	Dr. Diana Abdul Wahab	Postgraduate Computer Lab
Friday	6.15 pm - 9.15 pm	+EQC7001/ ^ESGC6121	Quantitative Research Methods/ Survey Techniques and Sampling Design	2 hours	Dr. Tey Nai Peng	G2 & G3 Computer Lab
*EQC7002 Research Project (10 credit hours) / ^ESGC6181 Research Paper (9 credit hours) No lecture						

* Core Courses for admission 2017/2018 and later.
+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.
^ Optional Courses for intake 2016/2017 and earlier.

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF APPLIED STATISTICS						
No	Name/Position	Room No	Tel. Ext.	Email	Qualifications	Expertise
1.	Dr. Muzalwana Abdul Talib @ Abdul Mutalib (Head of Department)	B23	3730	wana_am	PhD, MAppStats (Mal), BA (Hons) (Sheffield Hallam)	<ul style="list-style-type: none"> • Statistical Quality Control • Service Quality • Applied Statistics • Multivariate Technique
2.	Prof. Dr. Goh Kim Leng	C34	3608	klgoh	PhD (Monash), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Econometrics • Financial Time Series Analysis
3.	Prof. Dr. Noor Azina Ismail	C33	3638	nazina	PhD (QUT), MStats, BSc (UNSW)	<ul style="list-style-type: none"> • Multivariate Techniques • Medical Statistics • Health Information System • Mathematics of Education • Applied Statistics • Structural Equation Modeling • Mixture Model
4.	Assoc. Prof. Dr. Lau Wee Yeap	C38	3642	wylau	PhD (Osaka), MFE (NUS), MAppStats (Mal), MEc (Osaka), MAcc (CSU), BSocSc (Hons) (SciUMalaysia)	<ul style="list-style-type: none"> • Financial Econometrics • Applied Econometrics • Applied Statistics • Finance • Portfolio Management
5.	Dr. Ahmad Farid Osman (Programme Coordinator)	E7	3665	faridosman	PhD (Monash), MSc, BAppSc (SciUMalaysia)	<ul style="list-style-type: none"> • Statistics • Econometrics • Time Series Analysis
6.	Dr. Lai Siow Li (Coordinator of PSU)	E15	3755	laisl	PhD, MAppStats, BEc (Mal)	<ul style="list-style-type: none"> • Demography / Population Studies • Applied Statistics • Survey Sampling • SPSS use
7.	Dr. Ng Yin Mei	E18	3726	yinmei.ng	PhD (Queensland), MAppStats, BEc (Mal)	<ul style="list-style-type: none"> • Social Gerontology • Population Studies • Life Course Studies • Quantitative and Qualitative Analysis • Applied Statistics
8.	Dr. Adilah Abdul Ghapor	E3	3764	adilahghapor	PhD (Mal), BSc (Purdue University, USA)	<ul style="list-style-type: none"> • Outlier Detection • Missing Values Estimation
9.	Dr. Diana Abdul Wahab	E4	3674	diana.abdwahab	MAppStats (Mal), BDecSc (NorthUMalaysia)	<ul style="list-style-type: none"> • Decision Science • Applied Statistics • Data Mining
10.	Dr. Soon Siew Voon	E22	3651	svsoon	PhD, MEc, BEc (UPM)	<ul style="list-style-type: none"> • Applied Econometrics • International Finance • Open Economy Macroeconomics

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

**MASTER OF
DEVELOPMENT
STUDIES**

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF DEVELOPMENT STUDIES (BY COURSEWORK)
FOR ACADEMIC SESSION 2019/2020**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks	
				% Continuous Assessments	% Final Examination
CORE COURSES					
EQX7001	Philosophy and Methodology of Research	4	2 hours	70	30
EQD7002	Research Project	12	-	100	-
EQD7003	Development Theory and Practice	4	2 hours	60	40
EQD7004	Globalization and Development	4	2 hours	60	40
ELECTIVE COURSES (A+B)					
(A) At least nine (9) credit hours of the following optional courses:					
EQD7005	Poverty and Inequality	3	2 hours	70	30
EQD7006	Sustainable Development and Environmental Management	3	2 hours	70	30
EQD7007	Entrepreneurship and Development	3	2 hours	70	30
EQD7008	Institutions, Industrial Development and Economic Growth	3	2 hours	60	40
EQD7009	Economics of Education	3	2 hours	60	40
EQD7010	Gender and Development Issues	3	2 hours	60	40
(B) Not more than nine (9) credit hours of the following optional courses:					
EQA7005	The Malaysian Economy	4	-	100	-
EQA7006	Economic Development and Planning	3	2 hours	50	50
EQA7009	Public Economics	3	2 hours	50	50
EQA7011	Islamic Banking and Finance	3	2 hours	50	50
EQB7005	Public Policy Analysis	4	2 hours	55	45
EQB7012	Social Policy and Development	3	2 hours	60	40
EQB7013	Planning Community and Development	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF DEVELOPMENT STUDIES TIME TABLE SEMESTER I, ACADEMIC SESSION 2019/2020

SEMESTER I

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	* EQD7003/ ¥ERGD6101	Development Theory and Practice	2 hours	1) Assoc. Prof. Dr. VGR Chandran Govindaraju 2) Assoc. Prof. Dr. Baskaran Angathevar	BSP 0-3
Tuesday	6.00 pm – 9.00 pm	*EQD7008 / ¥ERGD6306	Institutions, Industrial Development and Economic Growth	2 hours	Assoc. Prof. Dr. VGR Chandran Govindaraju	BSP 0-3
Wednesday	6.00 pm – 9.00 pm	* EQD7005/ ¥ ERGD6103	Poverty and Inequality / Poverty and Distribution	2 hours	Dr. Azmah Hj. Othman	BSP 0-3
Thursday	6.00 pm – 9.00 pm	* EQD7007/ ¥ ERGD6105	Entrepreneurship and Development	2 hours	Assoc. Prof. Dr. Baskaran Angathevar	BSP 1-2
Friday	6.00 pm – 9.00 pm	* EQD7004/ ¥ ERGD6102	Globalization and Development	2 hours	Dr. Shankaran Nambiar	BSP 0-3
* EQD7002	Research Project (12 credit hours)			No Lecture		

* Core Courses for admission 2017/2018 and later.

+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.

^ Optional Courses for intake 2016/2017 and earlier.

MASTER OF DEVELOPMENT STUDIES TIME TABLE SEMESTER II, ACADEMIC SESSION 2019/2020

SEMESTER II

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Monday	6.00 pm – 9.00 pm	* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	Assoc. Prof. Dr. Yong Chen Chen	BSP 3-1
Tuesday	6.00 pm – 9.00 pm	+EQD7006/ ^ERGD6104	Sustainable Development and Environmental Management	2 hours	Assoc. Professor Dr. Baskaran Angathevar	BSP 0-2
		+ EQB7012/ ^ EPGB6322	Social Policy and Development	2 hours	Dr. Nur Hairani Abd Rahman	BSP 0- 4
		+ EQA7011/ ^ EXGA6309	Islamic Banking & Finance	2 hours	Dr. Hanira Hanafi	BSP 0-3
Wednesday	6.00 pm – 9.00 pm	+EQD 7010	Gender and Development	2 hours	Dr. Sharifah Muhairah Shahabudin	BSP 0-2
Thursday	6.00 pm – 9.00 pm	*EQD7003/ ¥ERGD6101	Development Theory and Practice	2 hours	Assoc. Prof. Dr. VGR Chandran Govindaraju	BSP 0-2
		+ EQA7009/ ^ EXGA6305	Public Economics	2 hours	Dr. Mohamed Aslam Gulam Hassan	BSP 3-1
Friday	6.00 pm – 9.00 pm	*EQD7004/ ¥ERGD6102	Globalization and Development	2 hours	Part time lecturer	BSP 0-3
*EQD7002 Research Project (12 credit hours) No Lecture						

* Core Courses for admission **2017/2018** and later.

+ Optional Courses for admission **2017/2018** and later.

¥ Core Course for intake **2016/2017** and earlier.

^ Optional Courses for intake **2016/2017** and earlier.

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

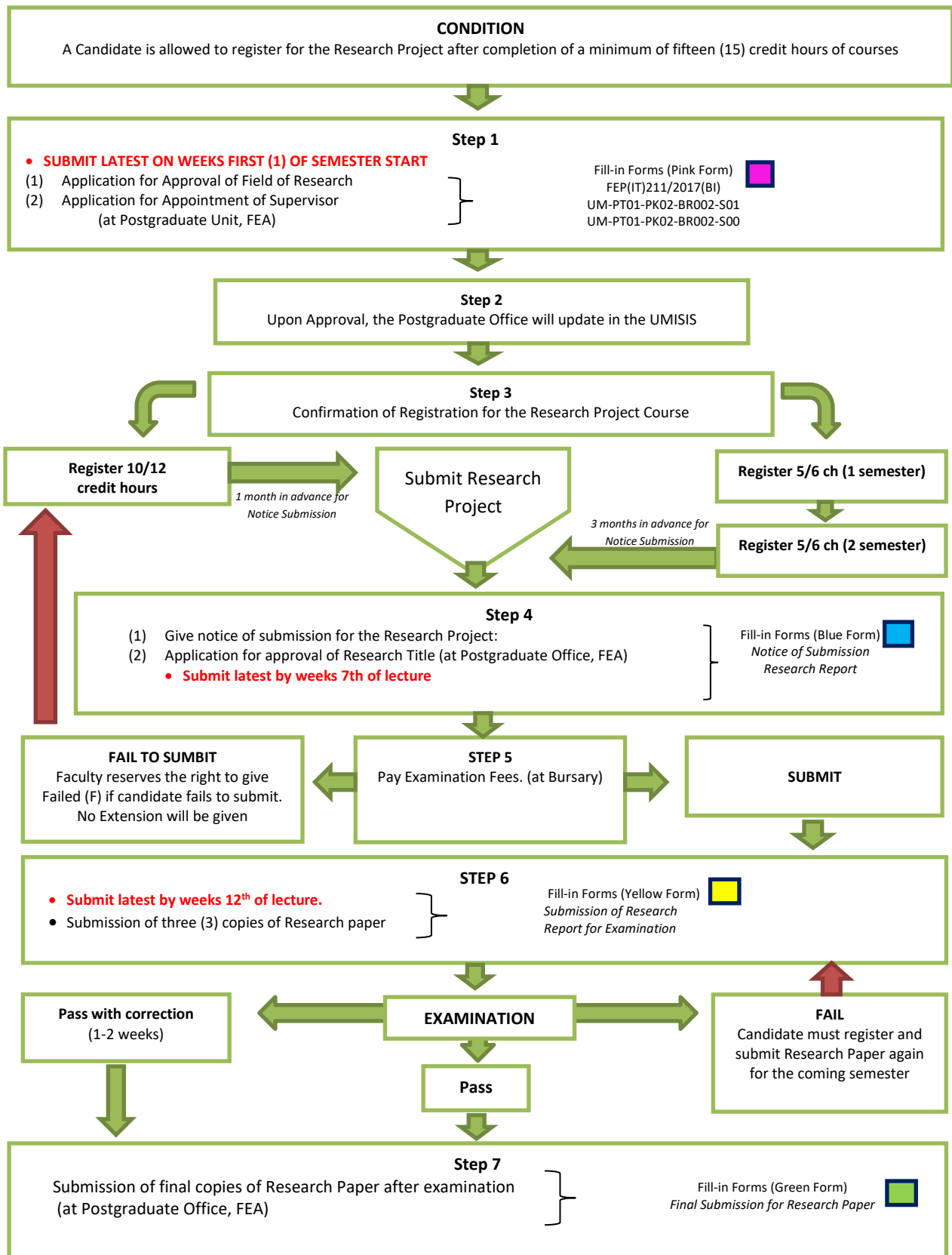
DEPARTMENT OF DEVELOPMENT STUDIES						
No	Name/Position	Room No	Tel. Ext.	Email	Qualifications	Expertise
1.	Dr. Sharifah Muhairah Shahabudin <i>(Head of Department)</i>	E23	3729	muhairah	PhD (Mal), MSc (UiTM), BA (UC, NZ)	<ul style="list-style-type: none"> • Economic Social Status & Education • Development Psychology • Development Sociology
2.	Assoc. Prof. Dr. Baskaran Angathevar	E20	3607	baskaran	DPhil (Sussex), MSc (Middlesex), MPhil (JNU), MA (Punjab), MA (Madurai)	<ul style="list-style-type: none"> • Innovation Economy • National Innovation System • Science, Technology and Development • FDI & OFD • Entrepreneurship and Financial Small Business management • Business Incubator
3.	Assoc. Prof. Dr. VGR Chandran Govindaraju	C05	3771/ 3750	vgrchandran	PhD(Mal), M.Env.Econ. (UKM), B.A(UKM)	<ul style="list-style-type: none"> • Industrial Development • Innovation Economics
4.	Dr. Azmah Hj. Othman <i>Deputy Dean (Postgraduate)</i>	B25	3675	g3azmah	PhD (Mal), MPhil, MSc (Wales), BEc (Mal)	<ul style="list-style-type: none"> • Agricultural Economics • Development Economics • Cooperative Development
5.	Dr. Muhammad Mehedi Masud	2-03	3630	mehedi	PhD (Mal), MSS, BSS (IIUM)	<ul style="list-style-type: none"> • Environment & Development Economics • General Management • Organizational Communication
6.	Dr. Sonia Kumari Selvarajan <i>(Programme Coordinator)</i>	E16	3727	soniakumari	PhD (UNIMAS), MEc, BEc (UKM)	<ul style="list-style-type: none"> • Research Methodology • Agriculture Development • Financial Development and Inclusion
7.	Mdm. Nur Annizah Ishak	B31	3723	annizah	MA (UMKC), MEc (UKM), BEc (UKM)	<ul style="list-style-type: none"> • Development Economics • Crime Economy • Sociology • Tourism Economics

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

**GRADING SCHEME
FOR
POSTGRADUATE PROGRAMME**

Marks	Grade	Grade Point	Meaning
90 – 100	A+	4.0	Distinction
80 - 90	A	4.0	
75-79	A-	3.7	
70-74	B+	3.3	Pass
65-69	B	3.0	
60-64	B-	2.7	Fail
55-59	C+	2.3	
50-54	C	2.0	
45-49	C-	1.7	
40-44	D+	1.5	
35-39	D	1.0	
< 35	F	0	

PROCEDURES FOR RESEARCH PROJECT (EQA7002/EQB7002/EQC7002/EQD7002)



**IMPORTANT DATES FOR RESEARCH PROJECT
(EQA7002/EQB7002/EQC7002/EQD7002) – SEMESTER I & II 2019/2020**

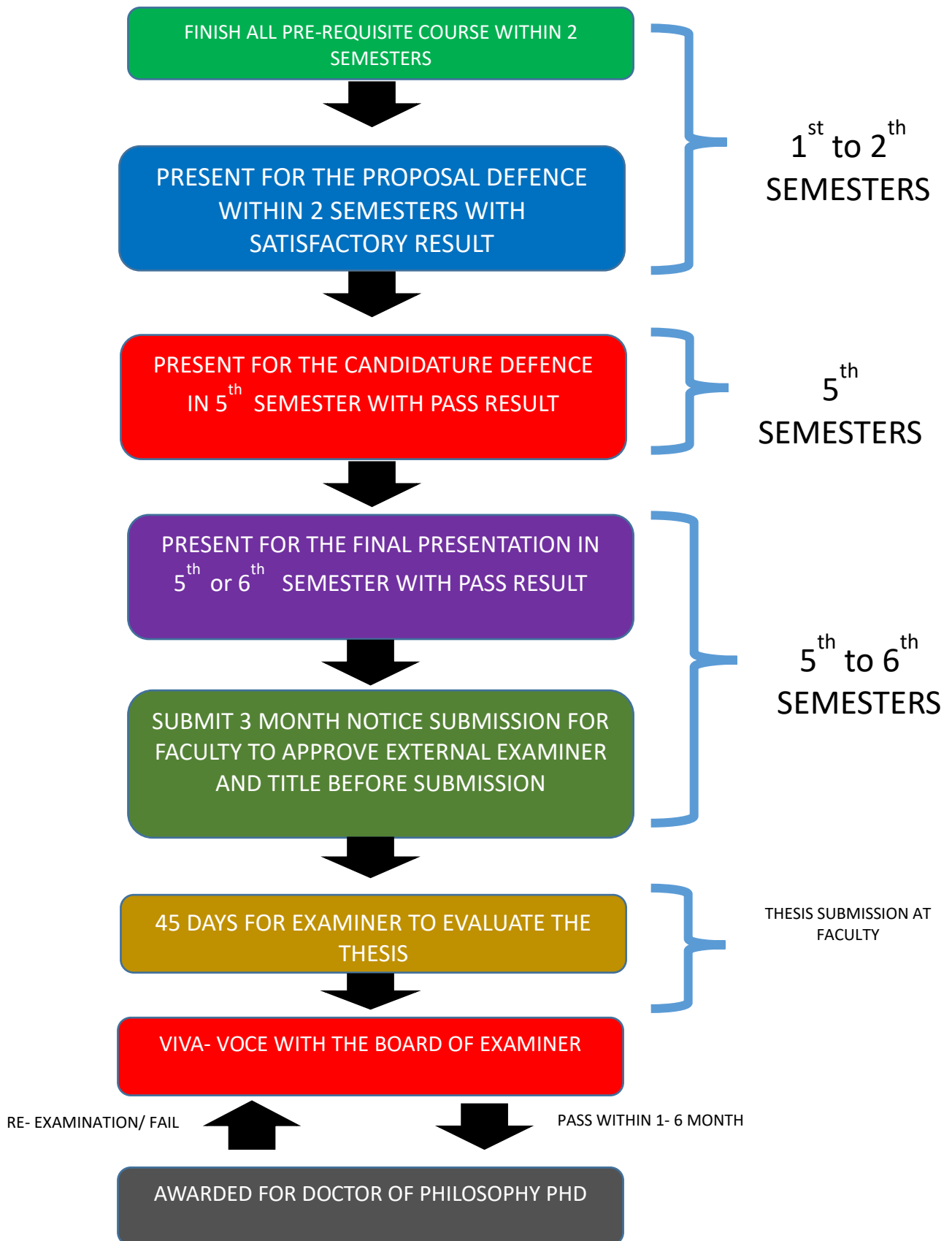
<i>Semester I, 2019/2020</i>		
NO.	DETAILS	LATEST DATE TO SUBMIT
1.	Submission form for Approval of Field of Research and Appointment of Supervisor (Pink Form)	13 September 2019
2.	*Submission Form for Approval of Title (Blue Form)	25 October 2019
3.	*Final Submission of Research Project for Examination to Faculty	06 December 2019

<i>Semester II, 2019/2020</i>		
NO.	DETAILS	LATEST DATE TO SUBMIT
1.	Submission form for Approval of Field of Research and Appointment of Supervisor (Pink Form)	21 February 2020
2.	*Submission Form for Approval of Title (Blue Form)	03 April 2020
3.	*Final Submission of Research Project for Examination to Faculty	15 May 2020

*Only students who have completed registration Research Paper/Project of 10/12 credit hours are allowed to hand over documents in the current semester.

**DOCTOR
OF
PHILOSOPHY**

FLOW CHART PHD RESEARCH



**TIME TABLE FOR
DOCTOR OF PHILOSOPHY PROGRAM
SEMESTER I, SESI 2019/2020**

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Wednesday	6.00 pm – 9.00 pm	EVX8001	<i>Research Methodology</i>	-	Distinguished Prof. Dr. Rajah Rasiah	BSP 1-2
-	-	EVX8002	<i>Reading Course</i>	-	Appointed Supervisor	-
-	-	EVX8004	<i>Selected Topics in Economics</i>	-	Appointed Supervisor	-
-	-	EVX8005	<i>Theories and Issues of Development</i>	-	Appointed Supervisor	-
-	-	EVX8007	<i>Special Topics in Statistics</i>	-	Appointed Supervisor	-

**TIME TABLE FOR
DOCTOR OF PHILOSOPHY PROGRAM
SEMESTER II, SESI 2019/2020**

DAY	TIME	COURSE CODE	COURSE NAME	EXAMINATION PERIOD	LECTURER	VENUE
Wednesday	6.00 – 9.00 pm	EVX8001	<i>Research Methodology</i>	-	Distinguished Prof. Dr. Rajah Rasiah	BSP 1-2
-	-	EVX8002	Reading Course	-	Appointed Supervisor	-
Thursday	6.00 – 9.00 pm	EVX8003	PhD Workshop Series	-	Professor Dr. Goh Kim Leng	Utility Computer Lab
-	-	EVX8004	Selected Topics in Economics	-	Appointed Supervisor	-
-	-	EVX8005	Theories and Issues of Development	-	Appointed Supervisor	-
Tuesday	6.00 – 9.00 pm	EVX8006	Public Administration and Politics	-	Coordinator: Professor Dr. Edmund Terence Gomez	BSP 1-5
-	-	EVX8007	Special Topics in Statistics	-	Appointed Supervisor	-

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PUBLICATION GUIDELINES

GUIDELINES FOR PUBLICATION IN FULFILMENT OF GRADUATION REQUIREMENTS FOR POSTGRADUATE CANDIDATES By RESEARCH (SENATE APPROVAL ON 29.10.2015)*

subject to senate approval

Publication(s) produced by postgraduate research candidates in fulfilment of graduation requirements must comply with the following criteria:

CRITERIA	REMARKS
(1) Type of Publications	<p>Publications accepted must be:</p> <ul style="list-style-type: none"> full length articles in journals with impact factor, which are listed in: <ul style="list-style-type: none"> (a) Thomson Reuters Web of Science (WoS) databases (Science Citation Index Expanded™, Social Sciences Citation Index® and Arts & Humanities Citation Index®); or (b) Category A* or Category B* recognized by the faculty; or books* or book chapters* published by publishers listed in the ISI Web of Science (WoS) Master Book List, Thomson Reuters or by University of Malaya Press or <i>Dewan Bahasa dan Pustaka</i> or any publishers recognized by the Faculty. One (1) book is equivalent to 2 (two) publications whereas two (2) book chapters in different books are equivalent to 1 (one) publication. <p>*Note: Publications in Category A or Category B refereed journals or books or book chapters are only applicable to candidates pursuing programmes in the field of Social Sciences.</p>
(2) Authorship	<p>Publications accepted must be published with the supervisor(s). The supervisor shall act as the corresponding author. In the event that the candidate has more than one supervisor, one of them shall be the corresponding author.</p> <p>The candidate must be the first author, or either the second or subsequent author after the supervisor(s), or the first student author. In the event, two or more candidates co-authored in an article, only one candidate is allowed to use this article to fulfil his/her graduation requirement.</p>
(3) Timing	Publications accepted must be within the candidature of the candidate.
(4) Topic of publications	Publications accepted must be related and conform to the candidate's research in his/her thesis/dissertation.
(5) Affiliation	Publications accepted must carry the affiliation of the department and/or faculty where the candidate is registered.
(6) Blacklisted journals	<p>Publications in the following journals are NOT accepted:</p> <ul style="list-style-type: none"> Publications in journals blacklisted by the Malaysian Ministry of Education (MoE) Publications in Probable Predatory Journals (http://scholarlyoa.com/individual-journals/) and Publishers (http://scholarlyoa.com/publishers/) and hijacked journals (http://scholarlyoa.com/other-pages/hijacked-journals/) according to Beall's List.

NOTE: Candidate must provide a copy of authorship document that was submitted to the respective publishers (e.g. Authorship Agreement/Form or Statement of Authorship or cover letter of article submission), confirming all the named authors has agreed to publication.

CANDIDATURE REQUIREMENTS

Candidates are required to complete their candidature by fulfilling the following requirements:

For Doctoral Degree (by Research) – Doctor of Philosophy

Requirements	
Candidates are required to fulfil the following candidature requirements before submission of the 3-Months' Notice:	
1.	Fulfil the minimum candidature duration of 4 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 12 months. <i>Candidates are considered to have fulfilled the residential requirement if they have completed requirements 4, 5, 6*, 7 and 8, including the following:</i> (a) <i>Face-to-face consultation with supervisor(s) as imposed by the faculty; and/or</i> (b) <i>Participation in any faculty activity as required by the faculty</i>
4.	Attend at least 3 credits of a Research Methodology Course not later than the second (2 nd) semester of candidature.
5.	Present research proposal at a Proposal Defence not later than the second (2 nd) semester of candidature.
6.	<i>For candidates with direct admission into the Doctor of Philosophy programme (Fast Track),</i> Present research progress at a PhD Confirmation Defence not later than the third (3 rd) semester of candidature.
7.	Present research progress in a Candidature Defence session not later than the fifth (5 th) semester of candidature.
8.	Present research progress in a Thesis Seminar before the submission of thesis for examination.
Candidates must fulfil the following publication requirement prior to graduation:	
Publication Requirement	
<p>(a) Doctoral candidates pursuing programmes in the field of Sciences must show proof of acceptance for publication of at least two (2) articles in journals indexed by Thomson Reuters Web of Science (WoS) (according to the criteria set in the publication guidelines), prior to graduation.</p> <p>(b) Doctoral candidates pursuing programmes in the field of Social Sciences must show proof of acceptance for publication per the following (according to the criteria set in the publication guidelines), prior to graduation:</p> <p>(i) at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS); or</p> <p>(ii) at least one (1) book published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty; or</p> <p>(iii) at least two (2) publications in Category A or B refereed journals, or book chapters as follows:</p> <ul style="list-style-type: none"> • Articles in Category A journals: Journals indexed in the Scopus citation database; or the ERA Journal List (Australian Research Council). • Articles in Category B journals: Journals published by University or scholarly publishers or listed in MyJurnal (Malaysian Journal Management System). (List of Category B journals must be recognised by the Faculty) • Book chapters in different books: Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List, or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty. Two (2) book chapters in different books are equivalent to one (1) publication. 	
NOTE: Candidates are also required to fulfil any additional requirements imposed by the Faculty.	

For Master's Degree (by Research)

Requirements	
Candidates are required to fulfil the following candidature requirements before submission of the 3-Months' Notice:	
1.	Fulfil the minimum candidature duration of 2 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 6 months. <i>Candidates are considered to have fulfilled the residential requirement if they have completed requirements 4, 5, and 6, including the following:</i> (a) <i>Face-to-face consultation with supervisor(s) as imposed by the faculty; and/or</i> (b) <i>Participation in any faculty activity as required by the faculty</i>
4.	Attend at least 3 credits of a Research Methodology Course not later than the second (2 nd) semester of candidature.
5.	Present research proposal at a Proposal Defence not later than the second (2 nd) semester of candidature.
6.	Present research progress in a Candidature Defence session not later than the third (3 rd) semester of candidature.
Candidates must fulfil the following publication requirement prior to graduation:	
Publication Requirement	
<p>(a) Master's candidates pursuing programmes in the field of Sciences must show proof of acceptance for publication of at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS) (according to the criteria set in the publication guidelines), prior to graduation.</p> <p>(b) Master's candidates pursuing programmes in the field of Social Sciences must show proof of acceptance for publication per the following (according to the criteria set in the publication guidelines), prior to graduation:</p> <p style="margin-left: 40px;">(i) at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS); or</p> <p style="margin-left: 40px;">(ii) at least one (1) book published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty; or</p> <p style="margin-left: 40px;">(iii) at least one (1) publication in Category A or B refereed journals, or book chapters as follows:</p> <ul style="list-style-type: none"> • Articles in Category A journals: Journals indexed in the Scopus citation database; or the ERA Journal List (Australian Research Council). • Articles in Category B journals: Journals published by University or scholarly publishers or listed in MyJurnal (Malaysian Journal Management System). (List of Category B journals must be recognised by the Faculty)/ • Book chapters in different books: Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List, or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty. Two (2) book chapters in different books are equivalent to one (1) publication. 	
NOTE: Candidates are also required to fulfil any additional requirements imposed by the Faculty.	

For Master's Degree (by Mixed Mode)

Requirements	
1.	Fulfil the minimum candidature duration of 2 or 3 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 6 months.
4.	Presentation <ul style="list-style-type: none">• Present research proposal at the beginning of the research component registration.• Present research progress in a Candidature Defence session as required by the Faculty.
NOTE: <ul style="list-style-type: none">• Candidates are also required to fulfil any additional requirements imposed by the Faculty.• Candidates are required to complete their courses with a minimum CGPA of 3.00 prior to registering for the research component.	




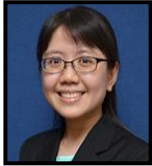



GRADUATE ON TIME (GOT) SCHEDULE Doctor of Philosophy (Ph.D.) Candidates

Semester	Activities	Output/Milestone
1	<ul style="list-style-type: none"> Attend Research Methodology Course Attend Bahasa Melayu course* Attend English language course** Familiarization with and use of EndNote, Turnitin, editing software, data analysis and research tools Conduct Literature Review Proposal Defence 	<ul style="list-style-type: none"> Completed Research Methodology course Fulfilment of language requirements Presented research proposal
2	<ul style="list-style-type: none"> Extend Introduction section in proposal as Chapter 1 draft Complete Literature Review Conduct pilot study / start data collection Attend at least 3 courses in Upskill Program (including GOT seminar) Prepare for Candidature Defence 	<ul style="list-style-type: none"> Literature Review Thesis Plan / Outline of Thesis Submission of Publication 1 (review paper / concept paper) <p>(Candidates are strongly advised to use reference management software Eg: Mendeley, Bibtex, EndNote)</p>
3	<ul style="list-style-type: none"> Data analysis Candidature Defence report writing Attend at least 2 courses in Upskill Program Candidature Defence 	<ul style="list-style-type: none"> Completed Candidature Defence (Candidature Defence report should include data collection, findings, thesis outline)
4	<ul style="list-style-type: none"> Data analysis Thesis write-up (Chapter 1, 2 & 3) Preparation of manuscripts for submission of publication Attend at least 2 courses in Upskill Program 	<ul style="list-style-type: none"> Submission of Publication 2 Completed drafts of three chapters
5	<ul style="list-style-type: none"> Thesis write-up (complete remaining chapters) Presentation of Thesis Seminar Attend at least 2 courses in Upskill Program Submit 3 Months' Notice for thesis submission Attend Thesis Bootcamp 	<ul style="list-style-type: none"> Completed thesis draft Presented Thesis Seminar
6	<ul style="list-style-type: none"> Finalize and submit thesis Prepare for viva voce 	<ul style="list-style-type: none"> Submission of thesis Viva voce

Masters by Research Candidates

Semester	Activities	Output/Milestone
1	<ul style="list-style-type: none"> Attend Research Methodology Course Attend Bahasa Melayu course* Attend English language course** Familiarization with and use of EndNote, Turnitin, editing software, data analysis and research tools Conduct Literature Review Proposal Defence 	<ul style="list-style-type: none"> Completed Research Methodology course Fulfilment of language requirements Presented research proposal
2	<ul style="list-style-type: none"> Extend research proposal to drafts of chapter 1, 2 & 3 Conduct pilot study / planning & setting up of experiment / start data collection Begin data analysis Attend at least 2 courses in Upskill Program Prepare and present Candidature Defence Prepare for Publication 1 	<ul style="list-style-type: none"> Complete outline of dissertation Submission of Publication 1 Completed Candidature Defence
3	<ul style="list-style-type: none"> Finalise chapters 1, 2 & 3 Finalise data analysis Begin chapters 4 & 5 Attend at least 1 course in Upskill Program Submit 3 Months' Notice 	<ul style="list-style-type: none"> Completed chapters 1, 2 & 3 Draft of chapters 4 & 5
4	<ul style="list-style-type: none"> Attend Thesis Bootcamp Finalise & submit dissertation Committee of Examiners meeting 	<ul style="list-style-type: none"> Submission of dissertation Outcome of Committee of Examiners meeting

**FOR ENQUIRIES ON THE POSTGRADUATE PROGRAMMES,
PLEASE CONTACT THE FOLLOWING STAFF:**
(as at February 2020)

GENERAL INFORMATION ON POSTGRADUATE PROGRAMMES	
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	<p>Dr. Mohamed Aslam Gulam Hassan Programme Coordinator Tel: +603-79673605 / Fax: +603-79567252 e-mail: maslam@um.edu.my</p>
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	<p>Dr. Ahmad Farid Osman Programme Coordinator Tel: +603-79673665 / Fax: +603-79567252 e-mail: faridosman@um.edu.my</p>

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Appendix B

ACADEMIC ADMINISTRATION AND SERVICES CENTRE UNIVERSITY OF MALAYA

Flow Chart : Registration for New Postgraduate Candidates by
Coursework/Coursework & Research

Attend Welcoming Session for New Postgraduate Candidate	Venue Auditorium, Research Management & Innovation Complex
Attend Faculty Briefing	Academies/Faculties/Institute/ Centre
<p>"PG Fee Calculator" and Method of payment</p> <p>(a) "PG Fee Calculator"</p> <ol style="list-style-type: none"> (1) Please browse https://myum.um.edu.my/ (2) Click "Services" (3) Click "Bursaries Related Information" (4) Click " Postgraduate Fee Calculator" (5) Please click "Prospective student" (6) Please key in your ic/passport number (7) Select "Intake Session" and click "submit" (8) Please key in total credit hours (if any) (9) Please print and bring along during your registration <p>(b) Method of payment</p> <ol style="list-style-type: none"> (1) Internet Banking: (i) CIMB Click http://www.cimbclicks.com.my (ii) BIMB www.bankislam.biz (2) Bill presentment (cash only) - Bank Islam Counter (3) FLYWIRE-UM (International Students Only) 	
<p>Check documents and original certificates (Please bring along all documents, original certificates and copies (certified true copy) as listed in the Registration Checklist</p>	AASC
<p>Verification of Payment</p> <ol style="list-style-type: none"> (a) Submit copy of "PG Fee Calculator" (b) Submit proof of payment (c) Get verification of payment from Bursar 	AASC
Generate student registration number	AASC
Submit of Health Examination Report and X-Ray film	Student Clinic
Register Siswa Mail account at https://siswa.um.edu.my/	AASC
Register courses via on-line at https://maya.um.edu.my/	AASC
Collect student card after one month from the date of registration	Academies/Faculties/Institute/ Centre
<p>Purchase insurance from the company that officially appointed by the University of Malaya (UM). Please refer to ISC website (isc.um.edu.my for further information which is self explanatory)</p>	

*Note

1. Candidates are required to pay all stipulated fees before they are allowed to register (Please refer to the fees on the website <http://www.aasc.um.edu.my>). Verification of registration is upon confirmation of the payment.
2. For candidates with scholarship, please bring along an original copy and 2 duplicate copies of the letter of award.

Appendix C

**ACADEMIC CALENDAR
FOR NEW POSTGRADUATE CANDIDATES
SEMESTER II, 2018/2019 SESSION**

- (i) **BY COURSEWORK**
(ii) **BY COURSEWORK & RESEARCH**

Duration	Activities	Venue/URL
7.2.2020 9.00 — 12.30 a. m. 3.00 — 5.00 p.m.	Welcoming Session For New Postgraduate Candidates Faculties/Academies/Institutes/Centres Briefing	Auditorium, Research Management and Innovation Complex (IPPP) Respective Faculties/ Academies/ Institutes/Centres (Please refer attachment)
10.2.2020 – 14.2.2020	Registration for New Postgraduate Candidates	Dewan Peperiksaan 1, AASC
17.2.2020	Lectures	Faculties/Academies/Institutes/Centres
10.2.2020 – 2.3.2020	<u>Add/Drop of course(s) (via online)</u> <i>Fees will not be charged if dropping of course(s) is done during this period¹</i> Confirmation of Registration (via online)	https://maya.um.edu.my/
3.3.2020 – 6.4.2020	<u>Drop of course(s) only (manually)</u> - Fees and penalty will be charged - Complete and submit the IPS-04 form	AASC/ Faculties/Academies/Institutes/Centres
20.4.2020 – 26.4.2020	Mid-Semester break	
27.4.2020	Lectures	
1.6.2020 – 7.6.2020	Revision Week	
8.6.2020 – 28.6.2020	Examination Week	
29.6.2020 – 13.9.2020	Semester Break	

Important Instruction:

Please print and keep course(s) registration details including the record of added/dropped courses and proof of payment for future reference.

- (1) Fees for course (s) that has been dropped after this date will be refunded.
(10.2.2020 – 2.3.2020)*
- (2) Commencing 3.3.2020:
- (a) Fees for course(s) that has been dropped after this date will not be refunded.
(b) Penalty of RM200.00 will be charged to candidate upon late registration.

For enquiries on admission, registration and fees please contact

Appendix D

CONTACTS

Admissions & Registration Section	7967 4528/ 4404/ 4405/ 4407/ 4517
Examination & Graduation Section	7967 3370/ 3450/ 3402/ 3585
Student Account, Bursar Office	7967 4605/ 4604/ 3499
Academy of Islamic Studies	7967 6109/ 6136/ 6105
Academy of Malay Studies	7967 7278
Cultural Centre	7967 3541/ 3339
Sports & Science Exercise Centre	7967 3227/ 4658
Faculty of Arts & Social Sciences	7967 5484/ 5526
Faculty of Built Environment	7967 4449/ 6856/ 6807
Faculty of Business & Accountancy	7967 3850
Faculty of Computer Science & Information Technology	7967 6311/ 6316/ 6308
Faculty of Dentistry	7967 7463
Faculty of Economics & Administration	7967 3636/ 3749/ 3632
Faculty of Education	7967 5133/ 5080/ 5001
Faculty of Engineering	7967 4480/ 4481
Faculty of Languages & Linguistics	7967 3144/ 3133
Faculty of Law	7967 6512/ 6511
Faculty of Medicine	7967 3147/ 3146
Faculty of Science	7967 4083/ 7163/ 4221
Asia-Europe Institute	7967 6920/ 6907
UM Power Energy Dedicated Advanced Centre (UMPEDAC)	2246 3246/ 3397
International Institute of Public Policy & Management (INPUMA)	7967 7970/ 7976
Institute of Research, Management & Consultancy (IPPP)	7967 4643
Institute of Advanced Studies	7967 6284
Student Affairs & Alumni	7967 3201/ 3501
Security Office	7967 3470/ 3582
Student Health Clinic	7967 6445
Centre for IT (PTM)	7967 4001

PROHIBITION AGAINST PLAGIARISM

(In accordance with Section 6 of Prohibition Against Plagiarism, Part II, General Discipline, Universities and University College Act, 1971 University of Malaya (Discipline of Students) Rules 1999)

- “... 1. A student shall not plagiarize any idea, writing, data or invention belonging to another person.
2. For the purposes of this rule, plagiarism includes:
- (a) the act of taking an idea, writing, data or invention of another person and claiming that the idea, writing, data or invention is the result of one’s own findings or creation; or
 - (b) an attempt to make out or the act of making out, in such a way, that one is the original source or the creator of an idea, writing, data or invention which has actually been taken from some other source.
3. Without prejudice to the generality of subrule (2) a student plagiarizes when he:
- (a) Publishes, with himself as the author, an abstract, article, scientific or academic paper, or book which is wholly or partly written by some other persons;
 - (b) incorporates himself and allows himself to be incorporated as a co-author of an abstract, article, scientific or academic paper, or book, when he has not at all made any written contribution to the abstract, article, scientific or academic paper, or book;
 - (c) forces another person to include his name in the list of co-researchers for a particular research project or in the list of co-authors for a publication when he has not made any contribution which may qualify him as a co-researcher or co-author;
 - (d) extracts academic data which are the results of research undertaken by some other person, such as laboratory findings or field work findings or data obtained through library research, whether published or unpublished, and incorporate those data as part of his academic research without giving due acknowledgement to the actual source;
 - (e) uses research data obtained through collaborative work with some other person, whether or not that other person is a staff member of a student of the University, as part of another distinct personal academic research of his, or for a publication in his own name as sole author, without obtaining the consent of his co-researchers prior to embarking on his personal research or prior to publishing the data;
 - (f) transcribes the ideas or creations of others kept in whatever form, whether written, printed or available in electronic form, or in slide form, or in whatever form of teaching or research apparatus, or in any other form, and claims whether directly or indirectly that he is the creator of that idea or creation;
 - (g) translates the writing or creation of another person from one language to another whether or not wholly or partly, and subsequently presents the translation in whatever form or manner as his own writing or creation; or
 - (h) extracts ideas from another person’s writing or creation and makes certain modifications without due reference to the original source and rearranges them in such a way that it appears as if he is the creator of those ideas . . .”

FACILITIES

The basic facilities that are available at the FEA include the following:

Facilities	Numbers	Location/Block
Computer Lab	5	<ul style="list-style-type: none"> • Ground Floor, Postgraduate Building (H12) • Ground Floor, New Additional Building (H08) • Level 1, Additional Building (H08)
Hall	1	Additional Building (H09)
Lecture Hall	5	DK1 - DK5 (H11)
Meeting Room	4	<ul style="list-style-type: none"> • Ground Level, Administration Building (H10) • Level 1, Administration Building (H10) • Ground Level, New Additional Building (H09)
Conference Room	2	<ul style="list-style-type: none"> • Level 3, Postgraduate Building (H12)
Seminar Room	25	<ul style="list-style-type: none"> • Level 3, Postgraduate Building (H12) • New Additional Building (H09) • New Additional Building (H08)
Cafeteria	1	<ul style="list-style-type: none"> • Ground Level, Postgraduate Building (H12)
Prayer Room	6	<p>Men:</p> <ul style="list-style-type: none"> • Level 3, Administration Building (H10) • Ground Level, Additional Building (H08) • Ground Level, Postgraduate Building (H12) <p>Ladies:</p> <ul style="list-style-type: none"> • Level 3, Administration Building (H10) • Ground Level, Additional Building (H08) • Ground Level, Postgraduate Building (H12)

COMPUTER LAB RULES

1. Opening hours:

Regular Working Hours:

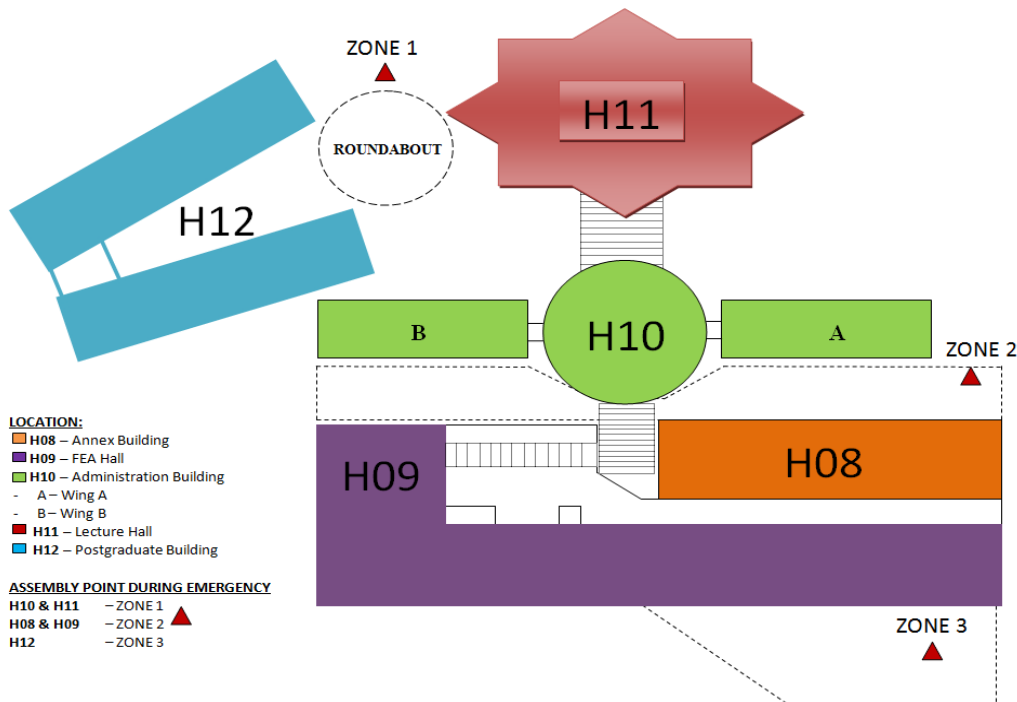
Monday - Thursday	8.30 am	-	1.00 pm
	2.00 pm	-	5.30 pm
Lunch Break	1.00 pm	-	2.00 pm
Friday	8.30 am	-	12.15 pm
	2.45 pm	-	5.30 pm
Lunch Break	12.15pm	-	2.45 pm

Additional Hours during Semester:

Monday - Friday	5.30 pm	-	9.30 pm
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2. Only the students from the Faculty of Economics and Administration are allowed to use the computer lab. Students are required to display their matric card while in the computer lab.
3. Students are required to ensure that diskettes and data are virus free.
4. Students must always ensure the cleanliness and the safety of the hardware in the computer lab including table, chair and other equipment.
5. Students must report any damages of the hardware and the furniture to the lab attendant.
6. Students must always dress neatly while in the lab. Students are prohibited from wearing slippers, shorts or revealing dresses.
7. **STUDENTS ARE PROHIBITED FROM:**
 - (1) Copying or installing any software from/to the hard disc in the computer lab
 - (2) Bringing bags or friends and students from other faculties or other universities into the computer lab.
 - (3) Using hand phones, making noise or disturbing other users in the lab.
 - (4) Smoking and bringing food and drinks into the computer lab.
8. The Faculty will not be responsible for any accident resulting from irresponsible behaviour and for the loss of valuables being left outside the lab.

MAP OF FACULTY OF ECONOMICS & ADMINISTRATION



<u>H08 – Annex Building</u>
Ground Floor Computer Lab, Men's Prayer Room
First Floor Computer Lab (G2 & G3) & Women's Prayer Room
Second Floor Seminar Rooms (H1 - H8)
H09 – FEA Hall
Ground Floor Seminar Rooms & FEA Hall
First Floor PhD Room, Visiting Professor's Rooms, Malaysian Economic Association (PEM)

<u>H10 – Administration Building</u>
Basement Store Room
Ground Floor FEA Foyer, B16 (Student Services Center) & Printing Room
First Floor Dean's Office, Deputy Dean's (Research) Office, Department Office, Senior Assistant Registrar's Room (Administrative & Development)
Second Floor Lecturer's Rooms (D6 - D10), Center for Poverty and Development Studies, PhD Room, Staff Room, Women's Prayer Room
Third Floor Lecturer's Rooms (E1-E20), PhD Rooms (E23 - E30), Men's Prayer Room
A – WING A
Ground Floor General Office/Undergraduate Office
First Floor Lecturer's Rooms (C31 – C 38) & TIAC Room/Monetary & Financial Economics Unit (MoFEU)
B – WING B
Ground Floor Lecturer's Rooms (B19 – B34)
First Floor Lecturer's Rooms (C5 – C17) & Dean's Meeting Room

<u>H11 – Lecture Hall</u>
Lecture Hall 1 to 5
H12 – Postgraduate Building
Ground Floor Technician's Room, Staff Room, Cafe, Prayer Rooms & Seminar Rooms (BSP0-1 to BSP0-4)
First Floor Postgraduate Office, VIP Room & Seminar Rooms (BSP 1-0 to BSP 1-7)
Second Floor Lecturer's Rooms (2-01 to 2-42) & PhD Room
Third Floor Postgraduate Conference Room & Seminar Rooms (BSP 3-1 to BSP 3-3)

UNIVERSITY OF MALAYA CAMPUS MAP



CAMPUS MAP



NOTES

NOTES

NOTES

CONTACT

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