

**PERMOHONAN BAYARAN BALIK BANTUAN KEWANGAN BAGI PENERBITAN CALON IJAZAH TINGGI
(REIMBURSEMENT APPLICATION FORM FOR POSTGRADUATE CANDIDATES' PUBLICATION)**

NO.	SENARAI SEMAK PERMOHONAN/ APPLICATION CHECKLIST	TANDA (✓)/ TICK (✓)
1.	Borang Permohonan Bayaran Balik Bantuan Kewangan bagi Penerbitan Calon Ijazah Tinggi <i>Reimbursement Application Form for Postgraduate Candidates' Publication</i>	
2.	Surat Tawaran Kemasukan Sebagai Calon Ijazah Tinggi Universiti Malaya <i>Universiti Malaya Postgraduate Admission Official Offer Letter</i>	
3.	Abstrak Artikel Yang Diterbitkan <i>Abstract of the Published Article</i>	
4.	Bukti Pengindeksan Artikel (cth: tangkapan layar/pautan pengesahan WoS/Scopus) <i>Proof of Article Indexing (e.g., screenshot/link confirming Scopus/WoS indexing)</i>	
5.	Invois/Keputusan Editor Menyatakan Jumlah Perlu Dibayar <i>Invoice/Editor's Decision Stating the Required Payment Amount</i>	
6.	Resit Bayaran Rasmi <i>Official Payment Receipt</i>	
7.	Penyata Akaun Bank Menyatakan Kadar Pertukaran Mata Wang (jika bayaran dibuat dalam mata wang asing) <i>Bank Statement Stating the Currency Exchange Rate (if payment was made in foreign currency)</i>	

Terms and Conditions for Reimbursement Application

1) Eligibility:

Applications are only open to active postgraduate students (Master's/PhD) registered under the Faculty of Education, Universiti Malaya.

2) Maximum Reimbursement Limit:

Each postgraduate candidate is eligible to claim up to a maximum of RM2,500.00 for expenses concerning publication in WoS/Scopus journals and/or participation in conferences with WoS/Scopus-indexed proceedings, applicable throughout their studies.

3) Authorship Requirement:

Journal article publication must be co-authored with the respective supervisor(s).

4) Journal Criteria:

Articles must be published in high-impact journals indexed in:

- a. Web of Science (WoS):
 - i. Social Sciences Citation Index (SSCI)
 - ii. Arts & Humanities Citation Index (AHCI)
 - iii. Science Citation Index Expanded (SCIE)
- b. Scopus
- c. The journal and publisher must not be listed as predatory (e.g., in Beall's List)

5) Indexing Requirement:

- The article must have already been published and indexed in WoS/Scopus journals and/or indexed proceedings at the time of application.
- Articles not yet published or not yet indexed are not eligible for reimbursement.

Kategori Permohonan: (tandaan yang berkenaan) / Application Category: (tick where applicable)

1.	BUTIR-BUTIR PERMOHONAN / DETAILS OF APPLICANT									
	1.1	Nama Pelajar (Name of Candidate)								
	1.2	No. Pendaftaran (Matriculation Number)					Sesi Kemasukan/ (Entry Session)			
	1.3	No. Kad Pengenalan/ No. Pasport (IC/Passport No.)								
	1.4	No. Telefon (Pejabat) Telephone No. (Office)					No. Telefon Bimbit H/P Number			
	1.5	Alamat Surat Menyurat (Correspondence Address)								
	1.6	Nama Program Pengajian (Name of Study Program)								
	1.7	Bidang Pengajian/ Penyelidikan (Field of Study/Research)								
	1.8	Tajuk Penyelidikan (Research Title)								
	1.9	Nama Penyelia (Name of Supervisor)					E-mail:			
2.	MAKLUMAT PENERBITAN / PUBLICATION DETAILS									
	2.1	Tajuk Penerbitan (Title of Publication)								
	2.2	Nama Jurnal (Name of Journal)								
	2.3	Penerbit / (Publisher)								
	2.4	Indeks/ Index* *Tick where applicable	Web of Sciences (WoS)		SSCI		AHCI		SCIE	
			Scopus							
	2.5	URL/DOI								
	2.6	Pengarang Utama/ Corresponding Author	1.							
	2.7	Pengarang Bersama/ Co-Author	2.				3.			
3.	BUTIR-BUTIR TUNTUTAN BANTUAN/DETAILS OF REIMBURSEMENT									
	3.1	Baki semasa menuntut bantuan ini (RM): Existing balance during reimbursement (RM):								
	3.2	No. Resit Tuntutan: Reimbursement Receipt No.:								
	3.3	Jumlah Yang Ingin Dituntut (RM): Reimbursement Total (RM):								
	3.4	Tarikh Resit: Receipt Date:								
	*Sila lampirkan bukti pembayaran rasmi kepada jurnal *Please attach the original proof of payment to the journal									

4.	PERAKUAN PEMOHON/ APPLICANT'S DECLARATION			
4.1	Adakah anda menerima bantuan kewangan dari mana-mana pihak? Ya (Yes) ☐ Tidak (No) ☐ (sila kemukakan surat bantuan kewangan daripada penaja) <i>Are you receiving any aid from any source at present?</i> <i>(Please append letter of sponsorship from sponsor)</i>			
	Nama Organisasi <i>Name of Organization</i>		Jumlah (RM) Total (RM)	

Saya mengaku bahawa semua butiran di atas adalah benar dan tidak pernah diterbitkan dalam sebarang bentuk penerbitan sebelum ini

I confirm that all the above details are true and my original work has not been published earlier in any form.

Tarikh (Date) Tandatangan Pemohon Tandatangan Penyelia

KEGUNAAN PEJABAT SAHAJA / OFFICE USE ONLY	
5.	Ulasan dan Perakuan Timbalan Dekan (Penyelidikan)/Comments and Approval by Deputy Dean (Research)
	Ulasan/Comments: _____ _____ Permohonan Disokong/Tidak Disokong* (Application Supported/ Not Supported) *potong mana yang tidak berkenaan/please cross whichever irrelevant
_____ Tarikh/Date _____ Nama/Tandatangan (Name/Signature)	
6.	Ulasan dan Perakuan Dekan/Comments and Approval of the Dean
	Ulasan/Comments: _____ _____ Bantuan Kewangan yang diperakukan: *RM _____ Financial Aid Approved
_____ Tarikh (Date) _____ Tandatangan Dekan Fakulti (Dean Signature)	

